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City of Newburyport

CITY OFFICERS

AND

ANNUAL REPORTS

FOR THE YEAR

JULY 1, 2003 – JUNE 30, 2004

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COMMITTEES OF CITY COUNCIL

General Government

Mayor, Mary Anne Clancy

Chair, Thomas O'Brien

Erford C. Fowler

Neighborhoods & City Service

Chair, Erford C. Fowler

Barry N. Connell

Jeremy P. Gillis

Licenses and Permits

Chair, Audrey G. McCarthy

Gregory D. Earls

Thomas Farrell

Planning & Development

Chair, James Shanley

Bruce L. Vogel

Chip Wyser

Joint Education

Chair, Gregory D. Earls

Audrey G. McCarthy

Barry N. Connell

Public Safety

Chair, Jeremy P. Gillis

Donna D. Holaday

Thomas S. Farrell

Budget and Finance

Chair, Donna D. Holaday

Thomas Farrell

Bruce L. Vogel

Public Utilities

Chair, Chip Wyser

Jeremy Gillis

James Shanley

Rules Committee

Chair, Erford C. Fowler

James Shanley

Chip Wyser

REPORT OF THE CITY CLERK

CITY GOVERNMENT

July 1, 2003 – June 30, 2004

MAYOR

Hon. Mary Anne Clancy
Term – Two Years

CITY COUNCIL PRESIDENT
Thomas O'Brien

COUNCILLORS-AT-LARGE

Term – Two Years

Thomas O'Brien
Barry N. Connell
Audrey G. McCarthy
Donna D. Holaday
Chip Wyser

WARD ONE	Jeremy P. Gillis	WARD FOUR	Erford C. Fowler
WARD TWO	Gregory D. Earls	WARD FIVE	Bruce L. Vogel
WARD THREE	James Shanley	WARD SIX	Thomas S. Farrell

CITY CLERK

John F. Moak

SCHOOL COMMITTEE
Term – Four Years

Mary Anne Clancy	Ex- Officio
Laura A. Naughton	Term Expires 2005
Bruce M. Menin	Term Expires 2005
Richard E. Sullivan, Jr.	Term Expires 2005
Mark Wright	Term Expires 2007
Steven P. Cole	Term Expires 2007
Andrea Jones	Term Expires 2007

MAYORS OF NEWBURYPORT

HON. CALEB CUSHING	1851-1852
HON. HENRY JOHNSON	1852-1853
HON. MOSES DAVENPORT	1854-1855, 1861
HON. WILLIAM CUSHING	1856-1858
HON. ALBERT CURRIER	1859-1860
HON. GEORGE W. JACKMAN, JR.	1861-1862, 1864-1865, 1877
HON. ISAAC H. BOARDMAN	1863
HON. WILLIAM GRAVES	1866
HON. EBEN F. STONE	1867
HON. NATHANIEL PIERCE	1868-1869
HON ROBERT COUCH	1870-1871,1881
HON. ELBRIDGE G. KELLEY	1871-1872
HON. WARREN CURRIER	1873-1874
HON. BENJAMIN F. ATKINSON	1875-1876
HON. JONATHAN SMITH	1878
HON. JOHN JAMES CURRIER	1879-1880
HON. BENJAMIN HALE	1882
HON. WILLIAM A. JOHNSON	1883-1884
HON. THOMAS C. SIMPSON	1885
HON. CHARLES C. DANE	1886
HON. J. OTIS WINCKLEY	1887
HON. WILLIAM H HUSE**	1888
HON. ALBERT C. TITCOMB	1888-1889
HON. ELISHA P. DODGE	1890-1891
HON. ORRIN J. GURNEY	1892-1895
HON. ANDREW J. CURTIS	1896-1897
HON. GEORGE H. PLUMMER	1898
HON. THOMAS HUSE	1899-1900
HON. MOSES BROWN	1901-1902
HON. JAMES F. CARENS	1903-1904
HON. WILLIAM F. HOUSTON	1905-1906
HON. ALBERT F. HUNT	1907, 1909
HON. IRVIN BESSE	1908
HON. ROBERT E. BURKE	1910-1912
HON. HIRAN H. LANFORD	1913-1914
HON. CLARENCE J. FOGG	1915-1916
HON. WALTER B. HOPKINSON	1917-1918
HON. DAVID P. PAGE	1919-1921
HON. MICHAEL CASHMAN	1922-1925
HON. OSCAR H. NELSON	1926-1927
HON. GAYDEN W. MORRILL	1932-1935
HON. JAMES F. CARENS	1938-1941
HON. JAMES M. KELLEHER	1942-1949

HON. HENRY GRAF, JR.	1954-1957
HON. ANDREW J. GILLIS	1928-1931,1936-1937 1950-1953,1958-1959
HON. ALBERT H. ZABRISKIE	1960-1963
HON. GEORGE H. LAWLER, JR.	1964-1967
HON. BYRON J. MATTHEWS	1968-1977
HON. RICHARD E. SULLIVAN	1978-1985
HON. EDWARD G. MOLIN	1988-1989
HON. PETER J. MATTHEWS	1986-1987, 1990-1993
HON LISA L. MEAD *	1994-1997, 2000-2001
HON. CHRISTOPHER R. SULLIVAN***	1997
HON. MARY M. CARRIER	1998-1999
HON. ALAN P. LAVENDER	2002-2003
HON. MARY ANNE CLANCY	2004-2005

* Resigned
** Died in Office
*** Filled Vacancy
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REPORT OF THE CITY CLERK

CITY OFFICIALS

Mayor	Mary Anne Clancy
City Clerk	John F. Moak
Assistant City Clerk	Patricia Barker
Clerk of Committees	Patricia Barker
Adm. Asst. to the Mayor	Heather Rowe
Treasurer and Collector	Mary D. Lattime
Asst. Treasurer and Collector	Diane M. Mercer
City Auditor	William Squillace
Assessor	Daniel F. Raycroft
Veteran's Service Director	Frank Dezenzo
Health Director	Mark Tolman
Building Inspector	Gary W. Calderwood
City Solicitor and Worker's Compensation Agent	Joseph Sullivan
Supt. of Public Works	Anthony Furnari
Head Librarian	Dorothy LaFrance
Fire Chief	Stephen J. Cutter
Deputy Fire Chief	Stephen H. Bradbury
Inspector of Slaughtering	Deborah Knight
Inspector of Animals	Deborah Knight
Civil Defense Director	Ralph J. Ayers
Right to Know Officer	Ralph J. Ayers
City Marshall	Thomas Howard
Animal Control Officer	Carol Larocque
Asst. Animal Control Officer	Reed Wilson
Asst. Animal Control Officer	Tammy Pike
Planning Director	Nicholas Cracknell
Water Department Director	Donald Finnocchio
Housing Authority Director	Robert Cox
Parking Clerk	John F. Moak
Wiring Inspector	David Zinck
Supt. of Wastewater	Brendan B. O'Regan
Harbormaster	Ralph L. Steele

Annual Report

	Expiration Date	Address	City
Animal Control Officers			
Carol Larocque	01-May-04	High Road	Newbury
Reed Wilson	01-May-04	30 Bradford St.	Rowley
Assessor			
Daniel Raycroft	31-Jan-06	4 Bancroft Lane	Merrimac
Asst Treasurer/Collector			
Diane Mercer	31-Aug-06	15 Cutting Drive	Newburyport
Asst. Inspector of Wires			
Joseph Cutrone	31-Jan-04	8 Lenway Road	Newbury
Atkinson Common Commission			
Beverly MacBurnie	24-Apr-05	3 Magnolia St.	Newburyport
Wallace Thurlow	30-Apr-06	28 Howard St.	Newburyport
Auditor			
William Squillace	28-Feb-05	145 Eastern Avenue	Gloucester
Board of Health			
Margaret McDermott	31-Jan-04	483 A Merrimac St.	Newburyport
Robin S. Blair	01-Feb-05	18 Market St	Newburyport
Susan Beluk	01-Feb-06	14 Toppans Lane.	Newburyport

	Expiration Date	Address	City
Board of Registrars			
John Moak		Nbpt. City Hall	Newburyport
Brian Sullivan	31-Mar-05	195 High St.	Newburyport
Mary Zinck	31-Mar-06	6 Laurel Rd.	Newburyport
R. Allen Mozier	31-Mar-07	24 Titcomb St.	Newburyport
Board of Sewer Commissioners			
Robert Cook	31-Jan-05	19 Everette Dr.	Newburyport
George Succi	01-Apr-05	10 62nd street	Newburyport
David Hanlon	01-Feb-06	68 Warren Street	Newburyport
Melanie Hession	01-Feb-06	18 Purchase St.	Newburyport
John Tomasz	31-Jan-07	38 Storeybrooke Dr.	Newburyport
Board of Water Commission			
Gerald Volpone	30-Apr-04	9 Bricher St.	Newburyport
David Erekson	30-Apr-05	13 Moseley St.	Newburyport
Barbara Cook	30-Apr-06	19 Everett Drive	Newburyport
George Lawler	30-Apr-07	22 Woodland Street	Newburyport
Grethen Friede	30-Apr-08	Rawson Hill Road	Newburyport
Building Inspector			
Gary Calderwood	13-Jan-06	Nbpt. City Hall	Newburyport

	Expiration Date	Address	City
Cable Advisory Committee			
Mark Kavanaugh		Nbpt. City Hall	Newburyport
Jerry A. Mullins		7 Parsons Street	Newburyport
Don Skane		Nbpt. High School	Newburyport
Heather Rowe		Nbpt. City Hall	Newburyport
Rob Kaplan		4 Shandel Drive	Newburyport
Sarah Hayden		4 Barton Court	Newburyport
John Dalpe		54 Forrester St.	Newburyport
Bruce Menin		83 Lime Street	Newburyport
Civic Commission			
Fred Hufnagel	28-Feb-04	6 Fulton St	Newburyport
Lindsay Cavanagh	28-Feb-05	73 Curzon Mill Road	Newburyport
Joan Bouchard	01-Mar-06	13 Rawson Hill Road	Newburyport
Steven Hutcheson	01-Mar-07	76 Longfellow Drive	Newburyport
Robert Gould	07-Mar-07	280 High Street	Newburyport

	Expiration Date	Address	City
Commission on Disability			
Albert Crepeau	09-Nov-03	132 State Street	Newburyport
Paul Cole	09-Nov-04	32 Low St. #101	Newburyport
Helen Twomey	09-Nov-04	126 Merrimac St #3	Newburyport
Norbert Carey	09-Nov-05	183 High St.	Newburyport
George Cashman	09-Nov-05	31 Pine Hill Road	Newburyport
Thomas Lyons	09-Nov-05	8 Oak Street	Newburyport
Sterling Colten	09-Nov-06	50 Longfellow Drive	Newburyport
Shawn R. Flaherty	09-Nov-06	31 Oak Street	Newburyport
Jane Donovan	30-Nov-06	6 Orange St.	Newburyport
Community Preservation Act Committe			
Ethel Stewart	22-Apr-05	41 N. Atkinson Street	Newburyport
Nana Stern Kennedy	22-Apr-05	4 Carter Street	Newburyport
Norbert Carey	22-Apr-05	183 High Street	Newburyport
Gerald Seely	22-Apr-06	6 Buck Street	Newburyport
Robert Uhlig	22-Apr-07	10 Ocean St	Newburyport
Madeline Nash	22-Apr-07	19 Arlington Street	Newburyport
Rosemary Decie	22-Apr-07	8 Fenders Avenue	Newburyport
Michael Dissette	22-Apr-07	44 Jefferson St.	Newburyport
Paul Healy	05-May-07	8 N street	Newburyport

	Expiration Date	Address	City
Conservation Commission			
Mark Bransfield	05-May-04	6 Turkey Hill Road	Newburyport
David MacDonald	01-Apr-05	477Merrimac Street	Newburyport
Mary Murphy Guerrera	25-Oct-05	49 Oakland St.	Newburyport
Laurie Suda	25-Oct-05	7 Dennett St.	Newburyport
Lisa Summerville	22-Sep-06	143 Old Point Road	Newburyport
Paul Healy	05-May-07	8 N St.	Newburyport
Constables for City Business			
Lawrence Bograd	31-Dec-04	27 Erie Ave.	Newburyport
Constables for Civil Business			
Reid Hoover	27-Oct-05	13 Doe Run Dr.	Newburyport
George Cashman	01-Feb-06	31 18 Pine Hill Rd.	Newburyport

	Expiration Date	Address	City
Council on Aging			
Barbara Wright	31-May-05	112 High Street	Newburyport
Rita Atkinson	01-Feb-06	10 Briggs Ave.	Newburyport
Charles Carroll	31-May-06	25 Hill Street	Newburyport
Frank DeZenzo	31-May-06	50 Bayberry Rd	Newburyport
Frances Reslewic	31-May-06	12 Chase Street	Newburyport
Helena Thurlow	31-May-07	2 Dorothy Lucey Dr	Newburyport
Martha True	31-May-07	24 Cherry Street	Newburyport
Fran Munroe	31-May-07	7 Christopher Street	Newburyport
Kelly-Alger	31-May-08	27 Hill Street	Newburyport
Donald Miller	31-May-09	47 Hill Street	Newburyport
John Ronan	31-May-09	21 Ferry Rd	Newburyport
Cultural Council			
Liz Kasprzak	01-Jun-03	32 Liberty Street	Newburyport
Kathleen A. Seekamp	01-May-04	38 Liberty St.	Newburyport
Rhina P. Espaillat	01-May-04	12 Charron Dr.	Newburyport
Rob Napier	01-Jun-04	62 Marlboro Street	Newburyport
Michelle M. Fino	01-Jun-06	68 Middle St.	Newburyport
Sean W. Farren	01-Jun-06	62 Boardman St.	Newburyport
Eight Towns in a Bay Committee			
James Stiles	31-Jan-07	28 Strong Street	Newburyport

	Expiration Date	Address	City
Electrical Inspector			
David Zinck	31-Jan-05	6 Laurel Road	Newburyport
Emergency Management Director			
Ralph Ayers		11 Walnut Street	Newburyport
Fence Viewer			
John Vetne	10-Apr-97	35 FerryRd.	Newburyport
Ross Kimball	10-Apr-97	28 Kent St.	Newburyport
Harbor Commission			
Ralph Steele		44 Boardman St.	Newburyport
Robert Dow	31-Jan-05	3 Dawes Street	Newburyport
Josiah Burton Morrill	29-Apr-05	21 Fair St.	Newburyport
Kenneth H. Sears	01-May-05	17B Harrison Street	Newburyport
Ray Hilwig	02-Apr-06	58 Warren St.	Newburyport
John Makowsky	01-May-06	10 Guild Street	Newburyport
George Hilton	31-Dec-06	41 Harding Avenue	Newburyport
E. James Kraus	31-Jan-07	3 Wilson Way	Newburyport
Hans Erwich	31-Jan-07	125 Water St.	Newburyport
Edward Barz	31-Jan-07	25 Tyng St	Newburyport
Harbor Master			
Michael Crooks		10 Davis Ct. #2	Amesbury
Larry Mooers		8 Coles Way	Atkinson
Steven Lee		13 First Street	Salisbury
Ralph Steele	31-Jan-05		Windham

	Expiration Date	Address	City
Historical Commission			
Alejandro Castro	31-May-04	9 Barton St.	Newburyport
Tracey Fortier	31-May-04	19 Otis Place	Newburyport
Gretchen l Joy	01-May-05	51 Pond Street	Newburyport
Nana Stern Kennedy	01-May-05	4 Carter St.	Newburyport
Linda Smiley	01-May-06	7 Atwood Street	Newburyport
Margaret Welch	31-May-06	82 Curzons Mill Road	Newburyport
Leah McGavern	31-May-07	21 Marlboro Street	Newburyport
Inspector of Gas Piping & Appliances			
Charles Laudani	22-Apr-02	10 Gardner Street	Salisbury
Library Board of Directors			
Josiah Welch		59 High St.	Newburyport
James Connolly		47 Green St.	Newburyport
Robert Gould		9 Eagle St.	Newburyport
Barbara Dowd	31-Dec-04	12 Merrill St.	Newburyport
Marcia Edson	31-Dec-05	11 Salem St.	Newburyport
Joseph J. Donnelly	31-Dec-06	8 Bowlen Avew.	Newburyport
Stephen Moore	31-Dec-07	10 North Atkinston St.	Newburyport
Larry Olney	15-Jan-09	293 High St.	Newburyport
Kathleen Carey	31-Dec-09	2 Chapel Street	Newburyport
Elizabeth Valeriani	31-Dec-10	29 Oak St.	Newburyport

	Expiration Date	Address	City
Licensing Board			
Robert Mannix	01-Jun-04	71 High Street	Newburyport
William Twomey	31-May-05	35 Munroe St.	Newburyport
Kevin Wallace	31-May-06	40 Oak St.	Newburyport
Peggy Brown	31-May-07	78th Street	Newburyport
Margaret Lucey	31-May-08	225 Water St.	Newburyport
Moseley Woods Commission			
Kathleen Latawiec	31-Mar-05	519 Merrimac St.	Newburyport
Mark Emmith	31-Mar-05	21 Bromfield St	Newburyport
James Farrell	31-Mar-06	28 Spofford Street	Newburyport
Jonathan Moore	31-Mar-07	18 Arlington St.	Newburyport
Dennis Cullinane	31-Mar-07	88 Federal Street	Newburyport
Municipal Retirement Board			
Maura Perkins		33 Toppans Lane	Newburyport
Christopher Sullivan		249 Merrimac Street	Newburyport
Nolan Morris, Jr.		52 Jefferson St.	Newburyport
Frank Spaulding		14 Johnson St.	Newburyport
Newburyport Housing Authority			
Mark Moquin	31-Aug-05	70 High St.	Newburyport
Ethel M. Stewart	31-Jan-07	41C North Atkinson St	Newburyport
Thomas O'Brien	31-Aug-07	11 Moseley Ave.	Newburyport
Berenice McLaughlin	31-Dec-08	13 Parker Ridge Way	Newburyport

	Expiration Date	Address	City
Newburyport Redevelopment Authority			
Laura Rowe Gov Appt	07-Mar-03	18 Magnolia St	Newburyport
Millie Munroe	07-Mar-05	7 Newhall Lane	Newburyport
Mary Lou Supple	07-Mar-06	67 Bromfield St.	Newburyport
Janet Marcus	07-Mar-07	25 Tyng Street	Newburyport
Nathaniel Norton	07-Mar-09	8 New Street	Newburyport
Newburyport Youth Commission			
Richard Eaton	30-Apr-04	4 Horton St	Newburyport
Kent Allen	30-Apr-04	2 Coffin St	Newburyport
Darien-Mitchell Tontar	31-Aug-04	29 Jefferson Street	Newburyport
Kay Halloran	25-Jan-06	30 Jefferson Street	Newburyport
Beth Tremblay Hall	02-Feb-06	1 Horton Street	Newburyport
Cecelia Hobbs	22-Apr-06	1 Chestnut St.	Newburyport
Janet Hawkes	30-Apr-06	33 Toppans Lane	Newburyport
David Knight	25-Jan-07	20 Oak Street	Newburyport
Katherine Fisher	31-Jan-07	10 66th St.	Newburyport
Andrew Witherbee	31-Jan-07	11 Bowlen Ave.	Newburyport
Julia Dodwell	31-Jan-07	61 Purchase St.	Newburyport

	Expiration Date	Address	City
Open Space Committee			
Stacey Ziegelbauer		7 Olive Street	Newburyport
John Skibbee	22-Apr-04	133 Ferry Road	Newburyport
Gert Jones	22-Apr-04	130 Low St.	Newburyport
Tom Horth	22-Apr-04	2 Neptune St.	Newburyport
Mary Harbaugh	30-Apr-05	28 Strong Street	Newburyport
Anton G. Becker	30-Apr-05	26 Hancock St.	Newburyport
Stephen Moore	30-Apr-06	10 No. Atkinson St.	Newburyport
Michael Frey	30-Apr-06	5 Wilson Way	Newburyport
Michael Dissette	22-Apr-07	44 Jefferson Street	Newburyport
Alan Cormier	30-Apr-07	34 Charles Stret	Newburyport
Parks Commission			
David Keery	30-Apr-04	2 Liberty Street	Newburyport
Andy Hawkes	05-May-05	33 Toppans Lane	Newburyport
William Webb	30-Apr-06	9 Ashland Ct	Newburyport
Sean Harrington	31-Jan-07	14 Lincoln St.	Newburyport
Robert Uhlig	30-Apr-08	10. Ocean St.	Newburyport

	Expiration Date	Address	City
Planning Board			
Brian Tierney	31-May-04	51 High Street	Newburyport
Madeline Nash	31-May-05	19 Arlington St	Newburyport
Fred Habib Resigned 8/4/04	31-May-05	1 Butler St.	Newburyport
Peter DeMaranville	31-May-06	4 Adams St.	Newburyport
Daniel Bowie	31-May-06	11 Erie Avenue	Newburyport
Douglas Locy	31-May-07	17 Alberta Ave.	Newburyport
Bonnie Sontag	31-May-07	10 Upland Rd	Newburyport
Howard Snyder	31-May-08	9 Olive Street	Newburyport
James McCarthy	31-Jan-09	17 Russia Street	Newburyport
Planning Director			
Nicholas J. Cracknell	31-Jan-06	13 Pickard St.	Amesbury
Scholarship Committee			
Tia McCarty	30-Nov-04	1 Spring St.	Newburyport
Richard Duncan	28-Feb-06	14 Bourbeau Ter	Newburyport
Cathy Gould	01-May-07	9 Eagle St.	Newburyport
Marcia Foley	01-May-07	206 Low St.	Newburyport
Sealer of Weights & Measures			
Robert Rose		1 Willard Road	North Reading
Shellfish Constable			
			Newburyport
Richard Rocco	30-Apr-05	87 Turkey Hill Rd.	Newburyport

	Expiration Date	Address	City
Waterfront Trust			
Lawrence McCavitt	31-Dec-03	5 Madison St.	Newburyport
Maureen Ledwell	31-Dec-04	68 High Street	Newburyport
Charles W. Nichols	31-Dec-05	1 Merrimac St.	Newburyport
Frederick Hufnagel	31-Dec-06	6 Fulton Street	Newburyport
Tom Lochhaas	31-Dec-07	3 Central Place	Newburyport
Clifford Goudey	03-Dec-08	21 Marlboro St	Newburyport
Zoning Board of Appeals			
David M. Tierney	22-Jun-04	13 Ashland St.	Newburyport
Ann M. Dawley	27-Feb-05	Two Hart Road	Newburyport
Clarisse Poirier	01-Sep-05	36 Kent Street	Newburyport
Edward Ramsdell	01-Feb-06	32 Kent St.	Newburyport
Thomas Jones	30-Apr-06	130 R LOW STREET	Newburyport
Robert Ciampitti, Jr.	01-Feb-07	552 Merrimac Street	Newburyport
Duncan LaBay	01-Feb-08	4 Ferry Road	Newburyport

HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000002	ACCARDI,CHRISTOPHER	18586.68
000011	ACCARDI,CHRISTOPHER	4009.60
000005	ACHIN O'MALLEY,ROBI	56239.14
000008	ADAMS,ARTHUR B.	46422.22
000010	ADAMS,HOWARD M.	103541.83
000017	ADAMS,HOWARD M.	3372.50
000012	ADAMS,ROBERT C	63773.28
000001	ADDARIO-HACKETT,MIC	50567.00
000005	ADRIEN,PATRICIA	50203.52
000006	AGANSKI,LINDA L S	68731.20
000002	AHERN,MARY L	58147.98
000011	ALCORN,NANCY K	52339.35
000006	ALLAN,MARY K.	55156.00
000015	ALLEN,ASHER M.	642.25
000006	AMES,RENEE	61208.06
000011	ANDERSON,EMILY E.	3932.00
000008	ANDERSON,JUDY W.	200.00
000008	ANDERSON,KATHERINE	1762.50
000021	ANDERSON,MATTHEW	1997.50
000003	ANDRAKE,DEBRA A.	40016.16
000018	ANDRALOUIS,ELAINE M	90.00
000008	ANDREWS,DAVID W.	1125.00
000016	ARCHACKI JR.,JOHN S	465.00
000016	ARCHACKI,JAMES A	855.00
000001	ARCHIE,JILL	15775.29
000008	ARTHUR,PAMELA	1800.00
000003	ASHTON,JULIANNE	5829.00
000006	ASTUCCIO,CHRISTINE	17436.57
000005	ATKINS,MARGARET	63794.43
000003	AVERY,JUDY	21473.19
000011	AXELSON,MARY JO	1050.40
000001	AYERS,RALPH J	50758.72
000008	AYLWARD,DANIEL	3802.50
000016	AYOTTE,JOAN C.	1660.00
000016	BABCOCK,BENJAMIN J.	1551.25

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HOME DEPT	EMPLOYEE	Y T D GROSS
000005	BADGER,AMY G.	4999.61
000006	BAILEY,ELEANOR M.	62524.80
000006	BALKUS,BRADFORD A.	43968.77
000004	BARKER,PATRICIA	46614.74
000001	BARNES,AMANDA N.	43380.44
000003	BARNETT GIANNINO,MA	37555.67
000018	BARRASSO,MARY B.	112.50
000005	BARROWS,LAURIE A.	61250.13
000008	BARRY,EILEEN	825.00
000006	BARRY,KAREN MCNAUGH	31793.76
000008	BARRY,RICHARD J.	300.00
000011	BARTLETT,MICHAEL	34484.00
000008	BASHAW,BRETT P.	3900.00
000015	BAYKO,PETER	1036.00
000026	BEAULIEU,JOSEPH F	1100.04
000033	BEAULIEU,JOSEPH F	36343.12
000016	BEAULIEU,NORMAN G.	1132.96
000006	BEAUPARLANT,JASON J	63395.36
000021	BECK,JODIANN	1085.75
000008	BECKWITH,KERI E.	1050.00
000006	BECKWITH,PATRICIA B	59951.79
000008	BELANGER,TERRY	600.00
000011	BENNETT,MELANIE L.	16405.20
000016	BERGHOLM,MATTHEW D.	2055.00
000016	BERGHOLM,STEPHEN	67344.00
000002	BERNHEART,PATRICIA	51537.27
000006	BERUBE,JEANETTE R.	18186.92
000011	BISCARDI,PAULA H.	28709.10
000006	BISSELL,DAVID	50802.41
000002	BLACKMORE,ROBIN L.	11161.80
000001	BLACKSTOCK,PATRICIA	52462.56
000008	BLAIR,DANIEL M.	1650.00
000008	BLAISDELL,JOSEPH E	43748.42
000021	BLAKE,WARREN	5587.00
000001	BLEAU,SHAWN	50224.72

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HOME DEPT	EMPLOYEE NAME	Y.T.D GROSS
000001	BLYNN TAYLOR,BETH	52522.56
000008	BOLICK,CHRISTOPHER	75.00
000021	BORNSTEIN,NEIL M.	2036.25
000003	BOUCHER,STACEY R.	39295.80
000016	BOULAY,DEANN E	31905.12
000008	BOULAY,MELISSA A.	1012.50
000016	BOULAY,STEPHEN A.	17119.12
000008	BOWSER,THOMAS R	12223.00
000009	BRADBURY SR,ROBERT	63356.50
000018	BRADBURY,DEBORAH L.	9830.46
000012	BRADBURY,STEPHEN H.	94250.42
000018	BRADY,ANNETTE M.	15763.33
000011	BRAGG,MARY	10200.70
000008	BRAND,SHEILA	1200.00
000005	BRENCHICK,CATHY A.	35005.14
000003	BRENNAN,JILL M.	46181.24
000026	BRENNAN,MICHAEL E.	999.96
000001	BRETT,MARIE T.	40774.40
000002	BREWER,HEATHER W.	4492.76
000005	BRIDGWOOD,TERRY A.	4389.69
000008	BRINK-HALLORAN,IAN	3169.27
000016	BRISLIN,JO ANNE	39410.36
000018	BRISSETT,LAURETTE A	2737.80
000026	BROOKS,RAYMOND F JR	17280.00
000012	BROWN,DANIEL H	61609.47
000008	BROWN,ERIC D.	2437.50
000006	BROWN,ERIC D.	4387.67
000012	BROWN,STEPHEN M	66214.04
000006	BROWN,SUSANNA S	60587.37
000016	BRUCE,ROBERT A.	1130.00
000017	BRUNAULT,BRIAN	330.00
000010	BRUNAULT,BRIAN D	83824.13
000016	BRUNAULT,JULIE A.	3600.00
000001	BRUSH,KENNETH W.	55605.29
000016	BUCKLEY,WILLIAM	7440.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000016	BUCKLEY,WILLIAM M.	40250.63
000001	BUGBEE,JOHN	4157.30
000008	BUGLI,KATHRYN A.	8850.00
000006	BULLOCK,EMILY	45997.21
000021	BURBA,VERONICA	4665.50
000003	BURGESS,LAURA L.	26412.92
000006	BURKE,FRANCES	64413.29
000026	BURKINSHAW,BRETT T.	999.96
000008	BURLINGAME,DONALD E	375.00
000001	BURNS,MEGAN M.	27189.99
000001	BURTON,LAURIE	65406.67
000011	BUTLER,KIMBERLY	32394.60
000016	BUTLER,MARIANNE	2184.00
000032	BUTTRY,LORI D.	22670.28
000017	BUTTRY,LORI D.	1454.50
000002	CAHILL,JANIS F.	42918.78
000013	CAHILL,MATTHEW	1152.00
000007	CALDERWOOD,GARY W.	74337.73
000021	CALDERWOOD,SCOTT	1735.25
000025	CALDERWOOD,THOMAS L	52047.48
000008	CANNATA,CARRIE A.	1425.00
000010	CAPPELLUZZO,THOMAS	83853.87
000018	CARBONE,TAMMY	15975.96
000008	CARDOZA,VICKY L.	75.00
000006	CARERI,KAREN R.	18914.22
000016	CAREY-MCBRIDE,PATRI	34790.69
000008	CARL,BONNIE CARLENE	26852.00
000008	CARMODY,EILEEN M	525.00
000002	CARNE,MAUREEN E	68149.08
000016	CARRIER,ANN M.	1693.20
000011	CARROLL,ANDREA	16526.72
000002	CARROLL,CYNTHIA M.	10798.65
000016	CARROLL,HILARY L.	1600.00
000006	CARTER JR,EDWARD J	63575.79
000017	CARTER,KEITH	15676.50

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000010	CARTER,KEITH R	54009.05
000021	CARUSO,ENRICO	378.00
000002	CASE,CATHERINE W.	57409.08
000003	CASEY,RICHARD M	62329.56
000008	CASH,BRIANA N.	750.00
000025	CASHMAN,CHRISTINE C	54146.21
000016	CASTANTINI,DREW A.	2465.00
000002	CASTIGNOLI,KAREN B.	16305.93
000006	CAVES,KARIN C	60437.37
000011	CELEBIC,LUKA	1936.68
000001	CERUSICI,ELZBIETA	52579.84
000021	CHAISSON,FRANCIS A.	6701.25
000012	CHAISSON,LEONARD J	72832.55
000010	CHAISSON,STEPHEN A.	91242.13
000017	CHAISSON,STEPHEN A.	29391.50
000011	CHAMBERLAIN,CAROL	5101.02
000011	CHAMPI,VIRGINIA R.	34033.57
000032	CHASE,JACINTA M.	51966.34
000006	CHATFIELD,GILLIAN A	31670.44
000006	CHENOT,EMILY B.	39645.80
000006	CHICK,JANICE	66446.64
000001	CHIKLAKIS,KAREN O.	46656.09
000011	CHILDS,DONNA	33188.38
000006	CHILDS,LESLIE ANNE	57044.07
000006	CHRISTY,CRISTINA	24610.86
000001	CIABOTTI,NANCY J.	46022.14
000001	CLANCY,MARYANNE	63999.90
000001	CLAPP,DEBORAH P.	11082.91
000002	CLARK,LAURA	16148.61
000001	CLARKE,ROBERT N	68207.42
000016	CLAY,DAVID T.	5828.88
000016	CLAY,DAWN	48931.77
000001	CLEMENS,LORI E.	41542.02
000001	COCHRAN,CHRISTINE E	55694.36
000001	CODY,KENNETH M.	18738.72

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000007	CODY,PATRICIA M	11908.64
000008	COFFE,MATT	1687.50
000002	COFFEY,SUSAN M	59536.44
000013	COLBY JR,NORMAN	58235.82
000013	COLBY,PAUL F	73904.12
000001	COLE,KENNETH E	79647.25
000030	COLE,STEVEN	1874.97
000016	COLE,WAYNE A	20145.13
000016	COLE,WAYNE A	2588.82
000013	COLLINS,GEORGE H	47933.15
000013	COLLYER,MARK F.	30658.16
000026	COMORA JR,MICHAEL A	999.96
000033	COMORA JR,MICHAEL A	34226.56
000011	CONLEY,REBECCA CHAR	380.00
000028	CONNELL,BARRY M.	5000.04
000021	CONNELL,NATHAN	1429.50
000008	CONNOR,JOAN E.S.	300.00
000001	CONNORS,ERIN M	58598.02
000001	CONNORS,THOMAS E.	47134.14
000006	CONTE,SUE	57256.08
000006	COOK,NAN	42928.73
000012	COOKINHAM,RANDOLPH	74307.15
000008	CORCORAN,JOHN JR.	37502.14
000001	CORLISS,JACQUELINE	13725.36
000015	CORMIER,NOLAN J.	442.40
000018	CORTES,KENDRA E.	1153.70
000008	COSGROVE,CAITLIN P.	300.00
000003	COSGROVE,YVONNE DAN	60447.87
000002	COX,ELAINE	59536.44
000014	CRACKNELL,NICHOLAS	72561.35
000011	CRAY,BARBARA P	5133.84
000008	CREAMER,NANCY	187.50
000008	CRECCO,TIFFINEY A.	1725.00
000006	CREED,SUE ELLEN	60337.37
000006	CROFFORD-BIK,ANGELA	69520.95

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HOME DEPT	EMPLOYEE NAME	Y T D GROSS
000001	CROFTS,WENDY ANNE	50437.56
000008	CRONIN,DALE E.	46909.04
000008	CRONIN,JERRY F.	38151.01
000021	CROSSMAN,MOLLY	976.50
000008	CROWE,KERRIDAN S.	112.50
000031	CROWLEY,CATHERINE M	33476.91
000021	CUMMINGS,RICHARD	1759.50
000002	CUMMINS,GRACIELA M.	51442.56
000008	CUNEO,LYNN A.	3687.50
000016	CUNNINGHAM,CHRISTOP	4672.50
000016	CUNNINGHAM,CHRISTOP	31688.32
000012	CUTTER,JEFFREY R	67745.26
000012	CUTTER,JOHN F	73441.26
000001	CUTTER,KATHLEEN H.	19286.55
000008	CUTTER,PAULA L.	9325.00
000012	CUTTER,STEPHEN J	117229.80
000006	CYR,KATHLEEN A.	14408.46
000021	CZECZUGA,CHRISTOPHE	494.50
000008	D'ANGELO,KRISTINE A	4607.50
000001	DAHLSEN,CHRISTINE	47788.38
000001	DAIGLE,FRANCIS A	3481.60
000029	DAIGLE,FRANCIS A	560.00
000001	DAILEANES,JOHN MICH	71047.51
000006	DALEY,MARY ANN	62679.56
000009	DALEY,THOMAS F	51824.23
000003	DALL,ELIZABETH A.	7802.26
000013	DALTON,STEPHEN	39063.28
000006	DANAHY,MARY ELLEN	17458.69
000008	DANIELS,SHELLY	10528.73
000016	DARLING,REYNOLDS G	50249.78
000001	DARNELL,BERNADETTE	54965.63
000008	DAVIDSON,TERRI E.	225.00
000008	DAVIS,HILLARY L.	225.00
000006	DAVIS,KAREN ANN	67239.01
000002	DAVIS,KRISTINA	82673.49

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000006	DE CONSTANT,LAUREN	53971.43
000002	DEAN,ANNMARIE	59061.36
000008	DELEHANTY,KATELYN M	150.00
000016	DELLARIA,RICHARD W.	1710.00
000011	DELSAVIO,MARYANNE	34033.57
000016	DELTORCHIO,DAWN E	24839.73
000001	DERR,SUSANNE G.	41581.80
000018	DERRICO,JANAE	14627.08
000001	DESCOTEAUX,ANN H.	49480.92
000012	DEVENISH,DAVID	66121.34
000006	DEZENZO,FRANK	38660.26
000008	DISPENZA,LOUIS C	4600.00
000003	DODGE,LINDA M.	21753.86
000015	DODGE,OLIVER W.	280.00
000002	DOLAN,PATRICIA A.	12767.28
000006	DOLLAS,CHRISTOPHER	67692.78
000006	DOLLAS,ELIZABETH A.	15775.29
000002	DONAHUE,PAMELA	38007.90
000008	DONOHUE,RENEE	187.50
000018	DORE,DIANE M	51699.20
000006	DORE,DIANE M	900.00
000001	DORR,ANDREW R.	14986.65
000021	DOW,WILLIAM	57.75
000003	DOYLE,JENNIE L.	12620.07
000005	DOYLE,JULIE A.	13533.93
000006	DOYLE,ROBERT	49106.99
000016	DRESSER,JOHN P	3328.00
000008	DRISCOLL-STIGLIANO,	1762.50
000008	DROWN,ANDREA J.	300.00
000006	DUBE,DEBORAH L.	18277.85
000012	DUBOIS,PAUL E.	61423.95
000008	DUCLOS,MELISSA J.	375.00
000006	DUCLOS,NANCY A	66267.00
000009	DUGAN,EDWARD A.	940.00
000009	DUGAN,JOSEPH H	73402.98

HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000010	DUGGAN,NORA D.	63690.86
000017	DUGGAN,NORA D.	978.00
000002	DUGUIE,MELISSA	55498.28
000018	DUSTIN,LINDA H.	1057.51
000008	DWAN,ROBERT	36025.02
000002	EARABINO,SUSAN	41289.75
000028	EARLS,GREGORY	5000.04
000006	EARLS,NANCY A.	28220.40
000008	EASTMAN-MC DONNELL,	4987.50
000010	EATON,CHARLES	67405.25
000017	EATON,CHARLES	8665.00
000008	EATON,KATHRYN A.	750.00
000003	EGGERS,DEBORAH	23553.00
000008	EISENHAURE,SCOTT	27456.08
000002	EISERMAN,DIANNE M.	8705.79
000016	ELLERY,BRENDA	9608.00
000004	ELLERY,BRENDA	2064.00
000008	ELMI,JOSEPH G.	525.00
000012	ELWELL,FREDERICK J.	60734.58
000008	ELWELL,JOHN C.	2440.00
000001	ELWELL,JONATHAN	13307.17
000003	ENAIRE,ANNE M.	36571.59
000003	EREKSON,ELLEN M	64605.42
000001	ERICKSON,CATHERINE	30193.54
000008	ESCUDERO,FAITH	1275.00
000014	ESTABROOK,DIANNE C.	45103.93
000011	ESTABROOK,LISA B.	3147.77
000008	ESTABROOK,MEREDITH	2175.00
000002	ESTABROOK,MEREDITH	5538.51
000018	EVANS,MARY ELLEN	3908.70
000008	FALITE,IRENE F.	2212.50
000006	FARRELL,DEIRDRE M.	104379.66
000028	FARRELL,THOMAS S.	5000.04
000002	FARREN,MAUREEN C	68700.08
000001	FERRAIOLO,TERYSE H.	36571.59

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000008	FESTO,ESTATE OF LOU	1978.37
000008	FINN,PAUL M	1705.00
000010	FINNEGAN,PETER J	85027.47
000017	FINNEGAN,PETER J	862.00
000008	FINNEMORE,MICHAEL D	1425.00
000013	FINOCCHIO,DONALD A.	86151.93
000026	FISH,JOHN C.	999.96
000002	FITZGERALD,CONSTANC	30079.80
000001	FITZGERALD,M. CHRIS	53698.44
000008	FLAHERTY,MARGARET M	300.00
000016	FLAHERTY,MARILYN T	57523.11
000006	FLAHERTY,SHAWN R.	61819.80
000006	FLEMMING,AMY	63708.22
000001	FLYNN,JENNIFER S.	12355.65
000002	FLYNN,MARY L	73725.92
000002	FLYNN,MEGHAN A.	18472.94
000009	FOGEL,SAMUEL G	45365.83
000009	FOLEY,CHARLOTTE	4470.06
000010	FOLEY,DAVID M	80256.89
000017	FOLEY,DAVID M	1948.00
000001	FOLEY,ERIN	5525.00
000005	FOLEY,KARIN E.	5999.20
000001	FOLEY,KATHLEEN	54471.43
000002	FOLEY,KATHLEEN J.	20045.52
000002	FOLEY,TIMOTHY	75505.13
000011	FOLLANSBEE,MARTINA	642.33
000016	FONTAINE,SARA	5955.00
000032	FORNI,ERIC	26452.86
000017	FORNI,ERIC	31475.00
000028	FOWLER,ERFORD	5000.04
000001	FOWLER,JOAN PAULA	5919.97
000029	FOWLER,JOAN PAULA	250.00
000005	FOWLER,KEVIN JOHN	31934.53
000026	FRALEY,CHRISTOPHER	999.96
000016	FRANCOEUR,KAREN A.	200.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000001	FRANS,ROBIN K.	13212.00
000032	FRAPPIER,ARTHUR P	7765.80
000005	FRIEDSTEIN,HEIDI S.	44044.16
000008	FROST,ALLEN R	53764.84
000016	FROST,DANE J.	1764.00
000002	FULLER,JUDITH	63217.98
000006	FUREY,ERIN K.	22410.10
000008	FURNARI,ANTHONY J.	73768.71
000005	GABRIEL,LAURA E.	8556.84
000032	GABRIEL,PATRICIA D	53220.65
000010	GAGNON,ROBERT L	109366.29
000017	GAGNON,ROBERT L	488.00
000001	GAGNON,ROGER A	71891.55
000008	GALLAGHER,COLLEEN M	427.00
000003	GALLAGHER,COLLEEN M	2960.44
000008	GALLAGHER,KIMBERLY	450.00
000008	GALLAGHER,LINDA A	75.00
000021	GALLUP,ALEXANDER	3867.50
000001	GALVIN,B SUSAN	68047.88
000002	GANGEMI,JOHN R	16305.93
000018	GARD,JEAN M.	78.75
000008	GARLAND,AMY L.	150.00
000008	GARNETT,JEAN M.	400.00
000008	GATES,ALLAN B.	3640.00
000008	GAUDET,LOUISE M.	75.00
000008	GAUDETTE,MARYANN D	57225.30
000001	GAUDIANO,EDWARD J	72242.84
000016	GAVIN,JOHN P	1800.00
000005	GEOGHEGAN,CHRISTINE	53107.77
000008	GERBER,LORRAINE R.	38815.30
000005	GERSHUNY,LINDA S.	33733.53
000032	GETTMAN,DAWN	10647.42
000032	GETTMAN,DAWN	15151.45
000018	GIGLIO,CARON	7578.09
000016	GILBERT,BURTON E.	2713.50

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000008	GILDEA,ALICIA B.	3900.00
000016	GILFUS,RAYMOND L	38269.36
000011	GILL,JESSICA	30924.44
000006	GILLETT,DARWIN	46884.01
000006	GILLETT,KRISTIN P.	59248.86
000028	GILLIS,JEREMY P.	5000.04
000016	GIORDANO,MICHELLE	1515.00
000006	GLYNN,TRACEY T	56017.32
000031	GOODWIN,RAYMOND J.	12838.10
000029	GOODWIN,RAYMOND J.	1448.80
000031	GOODWIN,RAYMOND J.	12139.18
000034	GOODWIN,RAYMOND J.	1753.84
000012	GOSS,RONALD	66003.56
000008	GOUCHER,JEFFREY A	51469.10
000001	GOUCHER,STANLEY	37797.60
000012	GOULDTHORPE,PAUL M	67361.74
000011	GOVE,VIVIAN C	5540.79
000001	GOWAN,SCOTT J.	7384.59
000017	GRABOWSKI,DAVID P.	3228.00
000010	GRABOWSKI,DAVID P.	49020.56
000017	GRABOWSKI,DAVID P.	3616.00
000021	GRAHAM,CHRISTOPHER	2572.50
000013	GRANDE,JOSEPH A.	25453.74
000021	GRANDE,JOSEPH A.	2148.25
000021	GRANDE,JOSEPH A.	494.50
000013	GRAY,DAVID L	2934.06
000002	GREEN,JANICE G	59536.44
000008	GUAY,JENNIFER L.	5160.00
000018	GUILMET,MARGARET	3468.11
000018	GUILMET,MARGARET	5918.82
000002	GUTEKUNST,AIMEE	31550.58
000001	GUTHRIE,MICHAEL P.	18813.72
000010	HALL,DONALD A	70298.85
000017	HALL,DONALD A	16417.00
000015	HALLORAN,JOHN L.	1487.50

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000006	HALLORAN,JOHN R.	71572.24
000005	HALLORAN,KAREN	24118.07
000012	HAMILTON,STEPHEN D	68834.75
000003	HAMLIN,CAROLINE E.	44705.34
000008	HANKE,LAUREL D.	112.50
000013	HANS,ALEX TAYLOR	384.00
000008	HANSON,ROBERT J	43474.33
000008	HARRIGAN,TIMOTHY	3825.00
000003	HARRINGTON,SUSAN EL	48850.38
000009	HARRIS,CHRISTOPHER	5368.00
000009	HARRIS,ROBERT L.	1792.00
000009	HARRIS,STEVEN A.	47117.80
000003	HARRISON,JENIFER L.	22846.14
000006	HARRISON,KYLE J.	47851.01
000001	HARROLD,MELISSA	51956.99
000009	HARWOOD,DAVID A	49326.21
000016	HAWKES JR.,PAUL L.	48175.07
000016	HAWKES,EUGENE A.	5012.50
000016	HAWKES,EUGENE A.	4976.84
000016	HAWKES,JOHNNY G.	43243.06
000018	HAYDEN,DONNAMARIE	7583.21
000021	HAYDEN,JENNIFER	1660.00
000016	HEALEY,LORI A.	1296.00
000002	HEALEY,LORI A.	3690.00
000002	HEALEY,LORI A.	5192.37
000001	HEATH,AMY E.	66542.45
000013	HEGARTY JR,THOMAS R	57983.51
000008	HEINZE-LACEY,BEVERL	200.00
000013	HENDERSON,JAMES R.	32766.94
000008	HENDERSON,NANCY D.	750.00
000006	HENDRICKSON,VICTORI	34466.29
000002	HENNIGAR,DONALD S	67770.91
000012	HERSEY,PHILLIP D.	70489.28
000003	HERZIG,SHERYL	52571.51
000011	HEWETT,JOHN R.	38957.08

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000016	HEYWOOD,KATHLEEN M.	72.00
000003	HILL,CATHERINE A.	56901.69
000008	HILL,DAVID M	47792.26
000001	HILL,PETER J.	58332.53
000008	HILLIS,LINDSAY R.	225.00
000021	HOGG,PAUL M.	77.00
000002	HOISETH,MARY ELLEN	58441.14
000028	HOLADAY,DONNA D.	5000.04
000016	HOLMES,KATHLEEN LAD	4576.04
000001	HONEGGER,LOIS E.	3198.60
000013	HOOD,CHRISTOPHER	25982.61
000017	HOOPER,WAYNE	19983.06
000001	HOSSACK,LORNA J.	24633.60
000001	HOSSACK,LORNA J.	19084.86
000017	HOWARD,THOMAS	944.00
000010	HOWARD,THOMAS	136476.29
000017	HOYT,RICHARD R	23634.62
000021	HOYT,WALTER S.	1178.75
000018	HUBBARD,PAMELA J.	830.64
000012	HUGHES,GARRY B	54252.91
000016	HUNT,FRED C.	975.00
000008	HURST,BETH A.	225.00
000008	HUTCHINSON,ERIN A.	2970.00
000003	HUTCHINSON,ERIN A.	11028.15
000018	JACOBS,MADELYN A.	14346.74
000008	JACOBSON,ARIEL J.	1430.00
000003	JACOBSON,JEAN M	70225.92
000003	JACOBSON,MICHAEL J.	92781.55
000016	JANVRIN III,ARCHIE	38669.17
000016	JANVRIN JR.,HERBERT	39037.93
000002	JASIAK,SUSAN	58545.00
000005	JOHNSON,CHRISTINE M	70225.92
000008	JOHNSON,JANET K.	1980.00
000003	JOHNSON,JANET K.	5538.51
000011	JOHNSON,RALPH F	3040.36

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000011	JOHNSON,STEPHANIE D	38007.90
000006	JOHNSTON,MARILYN F.	53354.30
000030	JONES,ANDREA	833.32
000008	JONES,KATHRYN E.	900.00
000018	JORDAN,TAMMY L	594.38
000001	JOYCE,EDWARD F	32538.24
000031	KALASHIAN,JANET	23760.00
000011	KAMINSKI,ELLEN	40120.08
000003	KARAHALIS,STEPHANIE	14424.48
000006	KASPRZAK,AMY	46784.01
000006	KASPRZAK,MICHAEL J.	58361.71
000001	KAVANAGH,MARK P.	60901.98
000008	KEEFE,DANIEL	42805.54
000008	KEEFE,RONALD E.	40347.46
000012	KELLEHER,JOHN DANIE	87007.02
000001	KELLEY BOHLER,KATH	46743.33
000001	KELLY,DIANNE R	20425.52
000016	KENNEDY,JESSICA ANN	16639.49
000016	KENNEDY,JUDITH	9899.00
000016	KENT,MICHAEL	37989.18
000012	KENT,MICHAEL J.	58077.41
000021	KESLOF,MICHAEL	1662.50
000003	KILGOUR,SHIRLEY	60917.49
000001	KINAHAN,ELIZABETH	26077.14
000021	KING,BRITTANY M.	1443.75
000021	KING,MARGUERITE	2386.51
000001	KING,SHEILA L.	13725.36
000021	KISZKA,LAWRENCE J.	7513.52
000018	KLEIN,CYNTHIA	3198.66
000018	KLEIN,CYNTHIA	7096.64
000015	KNIGHT,BENJAMIN	2051.00
000010	KNIGHT,DAVID C	66241.92
000017	KNIGHT,DAVID C	12557.50
000029	KNIGHT,DEBORAH M.	2000.00
000017	KOHAN,JASON	4821.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000010	KOHAN,JASON	60513.81
000017	KOHAN,JASON	3264.00
000008	KOLMAN,PAUL A	1050.00
000008	KOLMAN,PAUL A	1425.00
000008	KOLOSKI,JOCELYN S.	150.00
000013	KOPPANA,WILLIAM A.	55490.38
000002	KOULOURAS-LABBY,GEO	34856.23
000021	KRAY,JONATHAN	2152.50
000008	KREUSSER,NANCY JEAN	4125.00
000008	KRUEGER,KAREN L.	150.00
000005	KRUSEMARK,JANICE WE	17713.44
000006	KUIPERS,JONATHAN W.	30190.10
000003	KUSE,LINDA A	75235.57
000003	KYLE,BARBARA A.	65153.79
000016	KYLE,ROBERT J.	782.00
000006	KYRIOS,THEODORE E	67546.64
000002	LABAY,SUSAN	60494.51
000008	LABELL,JOAN	225.00
000001	LACHAPELLE,MATTHEW	44447.41
000008	LACOMBE,MICHAEL E.	412.50
000002	LADD,AUDREY	27899.01
000016	LADD,JONATHAN	794.75
000011	LAFRANCE,DOROTHY R	76872.44
000001	LAGANAS,EVANGELINE	11461.68
000016	LAMBE,BETSY R.	23738.88
000006	LAMOTHE,RICHARD R	67642.73
000008	LANDERGAN,JEAN M.	5887.50
000006	LANDRETH,DENNIS	73454.56
000016	LANDRY,ALBERT R.	292.50
000005	LANE,KATHLEEN S.	42655.78
000001	LANGE,ARLENE T	18558.48
000006	LANGLOIS,ANN CASEY	49148.38
000016	LAPHAM,JEANMARIE	37832.61
000018	LAPIERRE,ROBIN L.	14978.27
000003	LARNARD,ANNE C.	37301.01

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000025	LAROCHELLE,SARAH	46225.37
000005	LAROCQUE,CAROL A.	28412.07
000008	LAROCQUE,PAUL	38202.00
000009	LAROCQUE,ROBERT C.	44396.08
000003	LASCHI,MARY F.	7846.58
000008	LATAWIEC,LEONARD	35832.30
000008	LATTIME,ESTATE OF R	1451.61
000002	LATTIME,MARY D	74202.42
000007	LAUDANI,CHARLES M.	30645.00
000002	LAUDER,SCOTT A.	39576.60
000016	LAVALLEY,TARRA A.	1176.00
000001	LAVENDER,ALAN P.	2307.69
000003	LAWN,HAYDEE	4569.30
000016	LAWRENCE,LEIGH-ANNE	2760.00
000006	LAY JR,H DOUGLAS	59841.76
000001	LEACH,EDWARD C.	51112.00
000003	LEAHY,KATHLEEN S.	18334.80
000016	LEAHY,NANCY J.	1960.50
000017	LEARY,JOSEPH	27327.89
000013	LEARY,KATHLEEN	33595.48
000021	LEARY,MARGARET MARY	2036.00
000026	LEARY,TERRENCE	999.96
000033	LEARY,TERRENCE	38236.46
000016	LEBUFF,FAYE	42036.06
000001	LEE,JAMES E.	93663.96
000006	LEE,MICHELE	42925.58
000006	LEETY,SARAH	63283.51
000006	LEJEUNE,SUZANNE C.	20476.47
000006	LEJEUNE,SUZANNE C.	2461.56
000001	LEMUTH,JANE	42689.14
000001	LEO,KATHLEEN R.	45861.39
000008	LEONARD,CHRISTINA L	50.00
000018	LEONARD,SANDRA S	4551.12
000018	LEONARD,SANDRA S	913.68
000001	LEONE,JOHN S.	15775.29

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000002	LEVITT,PATRICIA W	63645.66
000016	LEWIS,CARLOTTA M.	31653.19
000009	LEWIS,KEVIN L	61291.02
000003	LI.LAN	15923.16
000003	LINCK,KARYN L.	5192.28
000008	LINDEN,ANNE KATHERI	150.00
000016	LITTLE,ELIZABETH J.	48.00
000008	LITTLE,HOLLY N.	75.00
000001	LITTLEFIELD,MARK A	67513.14
000018	LOMBARDO,JOANNE	1605.15
000011	LOSKE,JANET	34386.10
000033	LOWREY,JASON	38115.22
000026	LOWREY,JASON	999.96
000012	LUCY,THOMAS	70385.05
000013	LYNCH,DANIEL J.	49784.83
000021	LYONS,PAUL H.	4140.50
000013	LYONS,SETH J.	2142.00
000018	LYSIK,MARGARET A.	6945.12
000016	LYSIK,MARGARET A.	2412.50
000016	LYSIK,NANCY E	56060.31
000031	LYSIK,RICHARD J	39013.90
000002	MACDONALD,DOROTHY M	41779.44
000012	MACDONALD,JAMES E	63347.08
000002	MACDONALD,KATHLEEN	56572.93
000016	MACDONALD,ROBERT A.	5811.40
000001	MACDOUGALL,MICHELLE	53881.29
000008	MACGOWN,NANCY L.	300.00
000006	MACINTIRE,JENNIFER	2042.22
000008	MACINTIRE,JENNIFER	375.00
000021	MACKEY,JOHN	4438.00
000003	MACLEAN,PATRICE H.	16623.42
000001	MACONI,AILEEN C.	50182.17
000006	MADDALENA,CHRISTINE	49842.42
000006	MAGEE,DAVID	83073.49
000011	MAGNIFICO,NANCY M	30700.60

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000010	MAGUIRE,ALAN M	86245.94
000017	MAGUIRE,ALAN M	20638.00
000013	MAGUIRE,DANIEL A	58908.44
000008	MAGUIRE,EDWARD	47163.00
000026	MAGUIRE,JEFFREY T.	999.96
000002	MAGUIRE,SHAWN M.	70845.73
000002	MAILLOUX,JILL L.	14562.00
000001	MALENFANT,STEPHEN A	61687.37
000003	MALOBLOCKI,JANNA R.	29658.72
000008	MALOBLOCKI,JANNA R.	900.00
000008	MANLEY,JEANNE C.	300.00
000001	MANN,EVELYN	69669.01
000006	MANNING,AGNES F.	65524.80
000016	MANNING,CATHERINE	48874.71
000008	MANNING,JILLIAN C.	150.00
000021	MARANTO,JAMES F.	2999.25
000026	MARASHLIAN,REV. ARA	999.96
000001	MARENDA,LORI L.	48076.09
000006	MARKOS,KRISTEN	19677.45
000017	MARSHALL,ERIC	2977.00
000010	MARSHALL,ERIC	68952.66
000017	MARSHALL,ERIC	1008.00
000006	MARSHALL,JAMES R	68108.67
000016	MARTIN JR,JOHN	32526.64
000006	MARTIN,CHRISTINA M.	11886.46
000002	MARTIN,CHRISTINA M.	3934.28
000003	MARTIN,JOAN P.	5334.53
000010	MARTIN,KEVIN	64047.52
000017	MARTIN,KEVIN	35510.00
000013	MASSE,JASON	48834.51
000001	MASTERSON,GEORGE P.	15075.07
000001	MATEJA,LUCYNA	10181.70
000011	MATHIEU-BUSHER,MACK	2444.64
000013	MATTHEWS,DEAN A.	38151.67
000028	MC CARTHY,AUDREY G.	5000.04

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000005	MC CARTY,KAREN	17013.06
000017	MCADAMS JR.,WILLIAM	33056.96
000008	MCBRIDE,ROSE D.	350.00
000016	MCCAFFREY,ANN	18523.74
000001	MCCARRON,TIMOTHY M.	79358.42
000010	MCCARTHY,DANIEL S.	62258.88
000008	MCCARTHY,DAVID G.	262.50
000017	MCCARTHY,RICHARD M	26082.50
000010	MCCARTHY,RICHARD M	14320.80
000026	MCCARTHY,ROBERT A	1100.04
000001	MCCARTHY,RYAN J.	29268.33
000001	MCCARTHY,SEAN M.	13272.30
000001	MCCARTY,MARY S	21741.01
000002	MCCASSIE,BETHANY E.	5538.51
000002	MCCASSIE,VICKIE A.	49692.42
000018	MCCONOLOGUE,EILEEN	24207.55
000006	MCCORMICK,STELLA	21537.17
000004	MCCOY,SHEILA G.	44938.01
000010	MCDONALD,CHRISTOPHE	71859.07
000017	MCDONALD,CHRISTOPHE	25158.50
000008	MCDONNELL,JANET	1762.50
000003	MCELROY,ROCHELLE M.	12992.01
000010	MCGINNIS,MICHAEL J.	61289.55
000017	MCGINNIS,MICHAEL J.	342.00
000002	MCGOWAN,WILLIAM F	65048.77
000009	MCGRATH,DAVID	20514.75
000008	MCGREGOR,KIM M.	825.00
000021	MCGREGOR,LISA	724.00
000008	MCGREGOR,LISA A.	600.00
000001	MCHUGH,JOHN	65463.73
000016	MCKENNEY,LUANN M.	29466.69
000002	MCLEOD,MARY ALICE	64464.30
000002	MCMAHON,KAREN H.	57973.66
000002	MCMAHON,NEAL	2137.50
000008	MCQUAID,WILLIAM	5208.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000001	MEADE,ANDREW R.	14575.37
000021	MEAGHER,JR. DAVID	598.00
000008	MELANSON,KAREN A.	3937.50
000008	MELICAN.SYLVIA A.	5700.00
000021	MELLOW,SCARLETTE	4002.00
000006	MENESALE,ELLEN A.	43768.78
000008	MENESALE.SARAH A.	375.00
000030	MENIN,BRUCE M.	2499.96
000002	MERCER,DIANE M	53722.03
000008	MERLUZZI,THOMAS E.	1125.00
000016	MERRILL,JOAN M.	1766.64
000008	MESINA,JOSHUA	41568.10
000006	METZ,HELON A.	55700.29
000001	MEYER,JENNIFER C.	9118.38
000006	MEYER,JOSHUA R.	1806.20
000018	MICHALS,LINDA	15040.09
000018	MILLER,CAROL D.	436.84
000016	MILLER,CAROL D.	4546.90
000006	MILLER,DENISE J.	22877.90
000018	MITCHELL,JANET	7470.98
000008	MITCHELL,KENNETH	3973.70
000004	MOAK,JOHN F.	71564.87
000009	MOORE,JAMES E.	37587.37
000001	MOORE,KATHLEEN E.	41764.16
000029	MORRIS JR,NOLAN R	2000.00
000005	MORRIS,JOHN W.	4660.38
000005	MORRIS,JOHN W.	13981.14
000018	MORRIS,THERESA	25171.99
000008	MORRISON,JENNIFER	150.00
000012	MORSE,ROBERT J	69198.71
000001	MOSCARDINI,MATTHEW	15775.29
000006	MOUSSALLY,KERRIN A.	14696.01
000029	MOZIER,R ALLEN	291.62
000003	MUELLER,MARYANN	3862.50
000016	MULKERN,SANDRA K.	33274.65

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000002	MULVANY,ALICE W	64464.30
000016	MURPHY-WALSH,ANN	2544.00
000031	MURPHY,JAMES	1453.71
000008	MURPHY,JANET	3862.50
000006	MURPHY,JAY	55604.42
000016	MURPHY,ROBERT W.	855.25
000008	MURPHY,SEAN ROBERT	35253.24
000014	MURRAY,JANICE A	2260.72
000017	MURRAY,MARK	11806.68
000010	MURRAY,MARK	89700.08
000016	MURRAY,MARYLEE P.	27497.82
000015	MURRAY,PAUL	1816.50
000001	MURRAY,PETER J.	48939.37
000006	MURRAY,URSULA MARY	126274.00
000012	MURRAY,WENDY KIMBAL	59666.78
000003	MYETTE,VICKI L.	9983.16
000002	NADEAU,DIANE M	60602.81
000016	NATION,DARCY D.	3246.00
000030	NAUGHTON,LAURIE A.	2499.96
000021	NEALER,RACHEL	4730.00
000001	NEELON,BARBARA L	54926.34
000001	NESSON,MICHAEL B.	69287.50
000002	NIEVES,KELLIE	17845.20
000008	NIGRO,DEBRA	1687.50
000013	NOCK,ERIK	42036.22
000021	NOLAN,MARY KATHERIN	1578.50
000002	NOTARGIACOMO,JOAN	54759.42
000008	NOVAK,LESLIE A.	112.50
000016	NOYES,DOUGLAS A.	41640.94
000006	NUCCIO,JOSEPH	60547.93
000008	O'BRIEN,JOLENE J	262.50
000002	O'BRIEN,JOSEPHINE M	36739.98
000016	O'BRIEN,SHARON R.	2074.00
000032	O'BRIEN,SHARON R.	1541.12
000028	O'BRIEN,THOMAS	6000.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000008	O'CONNOR,JANE M.	3262.50
000012	O'CONNOR,WILLIAM P	63909.12
000032	O'DONNELL,MARYELLEN	11356.48
000006	O'MALLEY,DEBORAH L.	13030.08
000006	O'NEIL,SUSAN	52709.94
000031	O'RIORDAN,FININ	1695.20
000006	OGAWA,ERIKO D.	8199.10
000006	OGAWA,ERIKO D.	13927.23
000006	OGILVIE,CHRISTINE R	51801.38
000002	OLSON,NONIE	58442.04
000009	OREGAN,BRENDAN B.	114625.62
000014	OSTMAN,KRISTINA GAI	49658.29
000008	OUELLET,MARC J.	150.00
000002	OUELLETTE,DIANA	50638.62
000016	PACKER,SUSAN	9576.17
000006	PAGE,CHRISTEN	150.00
000012	PAGE,FREDERICK W	91670.58
000008	PAGE,JEFFREY	7887.42
000001	PALMER,CHRISTINA	78858.29
000008	PAQUETTE,DONALD R.	6000.00
000002	PAQUETTE,VIRGINIA A	18352.80
000016	PARKS,SCOTT D.	193.90
000021	PARNELL,CANDACE	3617.25
000016	PARSEGHIAN,JOAN	19652.79
000026	PARSEGHIAN,KENNETH	999.96
000012	PARSEGHIAN,KEVIN J.	71977.58
000001	PASCUCELLI,PATRICIA	36590.83
000032	PAUL,STEFANIE E.	1500.00
000018	PEICOTT,SHELLY A.	151.88
000016	PELLETIER,PATRICIA	1858.00
000021	PENCINGER,CHARLES	132.00
000011	PENDAK,ELIZABETH M.	17802.58
000004	PENDLETON,LORRAINE	5971.35
000006	PENDLETON,MICHAEL R	34044.33
000016	PENNEY,CONSTANCE E.	376.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000029	PERKINS,MAURA LAWTO	3000.00
000008	PERRON,FELICITY	100.00
000011	PERRY,MARY A.	36736.27
000008	PERSICO,PATRICIA A.	487.50
000014	PETER,TRACY A.	28153.67
000006	PETERS,LINDA M.	19040.94
000002	PETTINE,ALETHEA A.	11747.52
000008	PETTINGELL,WILLIAM	8884.00
000008	PETTY,LAUREN	700.00
000002	PEYTON,EILEEN M.	57878.72
000016	PHILLIPS,CLAIRE P.	3779.50
000016	PHILLIPS,DAVID W.	4387.50
000016	PHILLIPS,DAVID W.	782.00
000006	PHINNEY,DEBRA	79277.30
000003	PIKE,JENNIFER N.	10754.48
000011	PIMENTAL,CECILE N	8189.86
000012	PIRETTI,JOHN	61187.01
000002	PITOCCHELLI,SHERYL	29083.60
000003	PITUCK,JENNIFER L.	14336.25
000017	PLOUFF,TIMOTHY J.	360.00
000008	PLUMB,JONATHAN E.	2400.00
000001	PLUMB,JONATHAN E.	7448.79
000001	POIRIER,MATTHEW M.	5162.50
000016	POLLARD,HERBERT C.	1880.00
000016	POLLARD,HERBERT C.	19872.40
000021	POMPEY,TRACY	1866.25
000016	POOLE,KATHLEEN A	51247.42
000002	POPE,LESLIE	48127.50
000008	POWER,WALTER M.	375.00
000016	PRENDERGAST,CARLOS	1328.00
000016	PRESTON,KATHLEEN L.	255.50
000006	PRICE,JOY E.	21841.56
000008	PROCTOR,ANNE J.	2725.00
000003	PROCTOR,AUDREY J.	24077.70
000007	PULASKI,BARBARA A	47913.16

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000002	PYDYNKOWSKI,JULLIAN	634.62
000008	PYMENTO,NANCY C.	7162.50
000002	QUILL,SARAH JEAN	18907.35
000016	QUIMBY,PATRICIA A.	32241.17
000003	QUINCY,VIRGINIA H.	8942.88
000006	RANDALL,KATHERINE L	20754.94
000012	RAVEN,ANTHONY E	74138.51
000010	RAY,DONALD L	7831.59
000003	RAYCROFT,DANIEL F	70937.19
000002	RAYMOND,JESSICA	9360.00
000002	REARDON,CORNELIUS F	71336.70
000002	REARDON,PATRICIA	14808.51
000002	REARDON,SEAN R.	11077.02
000029	REFFET,BRENDA L.	166.64
000018	REGAN,DIANE E.	22937.94
000003	REMLEY,ANNE J.	14746.25
000003	REMLEY,CHERYL E.	57837.72
000001	REPPUCCI,LINDA M.	53723.28
000016	RESLEWIC,FRANCES V	5535.39
000010	RICE,EDWARD T	60717.94
000017	RICE,EDWARD T	2398.00
000012	RICHARD,CHRIS	67732.16
000002	RICHARD,JANICE R	39999.40
000013	RICHARD,SCOTT	43578.45
000007	RICHARDS,NANCY L.	480.00
000007	RICHARDS,NANCY L.	1240.00
000016	RIKEMAN,LISA M.	249.00
000006	RILEY,KATHLEEN A.	18914.22
000013	ROAF,EUGENE J	4360.85
000031	ROBILLARD,ROSEANN	53247.50
000010	ROCCO,RICHARD	62543.99
000029	ROCCO,RICHARD R	750.00
000013	ROCK,SHAWN D.	45136.84
000008	ROGERS,AMY M.	2000.00
000004	ROHNER,DIANE L.	33943.44

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000029	ROSE,ROBERT	3099.96
000006	ROSS,MEGGAN E.	5588.22
000008	ROSS,MEGGAN E.	187.50
000008	ROTSKO,CORI J.	1961.50
000006	ROTSKO,P. JAYNE	84204.71
000003	ROUBA,SARAH P.	26273.15
000001	ROWE,HEATHER E.	54044.90
000016	ROY,KEVIN M.	42013.49
000001	ROY,ROGER J.	4268.00
000008	ROY,ZACHARY D.	150.00
000001	ROYSTON,LINDSAY C.	30660.61
000003	RURAK,LYNNE	60491.08
000021	RUSSELL,BRENDAN	864.50
000008	RYAN,KATHLEEN	900.00
000003	RYAN,KATHLEEN	1855.04
000008	SADOWSKI,LYNDA J.	375.00
000012	SALT,BARRY P	86055.42
000032	SALVATORE,FRANK D.	11355.00
000024	SANTA FE,CHRISTINA	3003.00
000021	SANTA FE,JORDAN	199.50
000008	SARGENT,BRIAN	16933.69
000006	SAVAGE-CREEDON,EILE	37631.10
000011	SAVAGE,MARIANNE	4152.72
000015	SCANLON,JAMES P.	2177.00
000003	SCHIAVONE,LUCILLE	41805.57
000010	SCHMIDT,JOHN	60208.03
000017	SCHMIDT,JOHN	11518.50
000011	SCHOEPPNER,ELOISE M	38698.84
000001	SCOTT,ELIZABETH	57044.07
000011	SENIOR,JOYCE	16587.48
000010	SENTER,RONALD F.	53144.55
000017	SENTER,RONALD F.	2880.00
000008	SHAHIAN,MARLENE G	19461.78
000016	SHAHIAN,MICHELLE	1708.00
000001	SHAIRS,KRISTINA L.	56632.96

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000028	SHANLEY,JAMES G.	5000.04
000003	SHARLAND,JUDITH	58913.28
000016	SHATTUCK,MARY	29624.28
000001	SHEEHAN,JENNIFER J.	48984.01
000001	SHIELDS,TREACY A.	18049.23
000018	SHIRLEY,DEBORAH A.	776.26
000006	SHIVIK,JUDITH L	78623.37
000001	SHULIK,RICHARD N.	31582.26
000001	SIEGEL,KENNETH ALAN	61437.49
000010	SIEMASKO JR,RICHARD	101200.80
000017	SIEMASKO JR,RICHARD	1098.00
000017	SIMONS,MATTHEW W.	780.00
000010	SIMONS,MATTHEW W.	55889.62
000017	SIMONS,MATTHEW W.	12255.00
000006	SIROIS,MARY ANN	55798.02
000006	SKANE,DONALD G.	57310.95
000008	SKLARZ,ZACHARY A.	300.00
000009	SMITH,CLIFFORD	975.00
000009	SMITH,ROBERT J	3918.52
000016	SMITH,SPENCER S.	360.00
000001	SMITH,STEPHEN E.	64859.28
000006	SMITH,SUSAN A.	17516.55
000008	SMOLSKI,BENJAMIN T.	2550.00
000013	SMOLSKI,THOMAS R	53484.77
000006	SNOW,CAROL J	63359.37
000006	SNOW,LYN A.	9752.00
000006	SNOW,LYN A.	9661.50
000032	SOLAZZO,JUDITH M.	24450.21
000016	SOLAZZO,ROBERT C.	2548.47
000006	SPADANO JR,HENRY J	58290.21
000029	SPAULDING,FRANKLIN	3000.00
000012	SPAULDING,JOSEPH F	70461.22
000001	SPERO,JOHANNAH M.	39745.80
000016	SPRAGUE,ROBERT M	5167.50
000001	SQUILLACE,WILLIAM	87184.67

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HOME DEPT	EMPLOYEE NAME	Y T D GROSS
000011	STADNICKI,HEIDI	32394.60
000002	STANDLEY-JAMISON,PA	59119.47
000018	STANWOOD,GAIL M.	1543.15
000016	STANWOOD,JEFFREY F.	42993.79
000018	STANWOOD,JOANNE	7571.34
000018	STANWOOD,NANCY	7719.72
000016	STANWOOD,PAUL W.	4335.00
000006	STAPLETON,TAMMY	47938.38
000006	STASZEWSKI,NICKOLET	62602.81
000001	STEELE,RALPH L.	52081.89
000010	STEEVES,WILLIAM H.	78167.91
000017	STEEVES,WILLIAM H.	9975.50
000001	STEFANILO,NICOLE D.	18639.37
000021	STERN,PHILIP	2627.50
000008	STEVENS,MARISA	75.00
000006	STOLAR,THOMAS E.	56333.07
000001	STONE,SUSAN M	65742.98
000002	STORMONT,KATHERINE	5192.37
000006	STRAUBEL,KATHY H	67321.00
000011	STRAW,JOAN D.	35306.60
000018	STREIFF,CAROLE A.	2448.79
000010	SUGRUE,MICHAEL J.	81126.40
000017	SUGRUE,MICHAEL J.	34952.74
000012	SULLIVAN JR,RICHARD	63348.62
000015	SULLIVAN,ARTHUR F.	22769.28
000029	SULLIVAN,BRIAN	499.92
000029	SULLIVAN,CHRISTOPHE	3000.00
000006	SULLIVAN,DANIEL B	66234.78
000008	SULLIVAN,FRANCES E.	525.00
000016	SULLIVAN,KEVIN M.	1477.00
000016	SULLIVAN,SEAN P.	2845.37
000005	SUNDERMIER,MICHELE	10833.41
000021	SUPPLE,CHRISTOPHER	1480.50
000002	SURETTE,NICOLE A.	41753.63
000006	SWAIN,CHRISTINA	60159.60

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000008	SWAN,SUSAN K.	637.50
000002	SWAN,SUSAN K.	13272.30
000008	SWANSON,SUSAN K.	1350.00
000009	SWEENEY,DANIEL	46846.66
000013	SWEENEY,WILLIAM	2008.00
000001	SZABO,DEBORAH O	34184.81
000018	TACCONE,DIANE M.	7657.02
000013	TALKINGTON,KATHLEEN	44263.89
000006	TANCRETI,NANCY R.	11225.00
000006	TANCRETI,NANCY R.	6417.72
000016	TEEL,PHILIP S.	17146.47
000018	TEHEEN,SUSAN A.	7667.73
000016	TEHEEN,SUSAN A.	30.00
000018	TEJADA,ANITA T.	369.38
000005	TERNULLO,MARK J.	15407.36
000016	THEBERGE SR.,KEITH	27648.55
000018	THEBERGE,DONNA	16174.72
000006	THISTLE,KAREN M.	29444.68
000016	THISTLEWOOD,PAUL A.	3750.07
000016	THISTLEWOOD,PAUL A.	385.00
000008	THOMPSON,HECTOR C.	1192.80
000008	THOMPSON,LEWIS O.	600.00
000012	THURLOW,RICHARD S	89216.34
000003	TIERNEY,DIANE M.	5538.51
000005	TOLMAN,MARK F.	32077.79
000001	TONKS,CARLA M.	42643.78
000021	TRENCHER,MICHAEL	2064.00
000018	TROJAN,CAROL	4026.70
000018	TROJAN,CAROL	1021.88
000005	TRUE,JULIE A.	9270.00
000002	TUCKER,LESLIE S.	68846.64
000016	TURNER,ROBIN L.	8382.25
000008	TWOMBLY,DEBORAH R.	1912.50
000002	TWOMEY,KAREN L.	63625.79
000008	UHLIG,RENATE L.	5250.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000006	UHLIG,RENATE L.	610.45
000008	URBAN,EVA	225.00
000008	URBANCIC,LUC S.	150.00
000009	VALLEE,LOUIS N	60396.90
000010	VATCHER,ROBERT K.	60618.81
000017	VATCHER,ROBERT K.	9577.00
000016	VEILLEUX,ALLAN M.	100.00
000016	VEILLEUX,ALLAN M.	8509.43
000003	VELOZ,ALANNA P.	49771.67
000001	VETNE,JONI P.	40642.02
000031	VIGLIONE,KEITH	3420.00
000014	VINING,GEORGE JOSEP	60379.58
000028	VOGEL,BRUCE L.	5000.04
000001	VOGT,SHANNON	12776.94
000010	VORDERIS,CHARLES	78083.00
000017	VORDERIS,CHARLES	23370.50
000006	WALKER,ALYSSA W.	19973.98
000001	WALKER,LYNNE W.	18563.37
000016	WARD,CHERYL A.	60.00
000008	WARWICK,BRUCE C.	36109.76
000003	WEBB,DEBORAH WADSWO	53712.19
000012	WEBBER,MICHAEL A	9290.10
000016	WEBSTER,JUDITH	28978.04
000002	WECAL,MAUREEN LADD	64598.13
000008	WEINSTOCK,KATHERINE	375.00
000021	WEIR,KENDALL	3092.25
000008	WELCH,JAMES T.	421.87
000008	WELCH,JUDITH BLISS	975.00
000021	WELCH,SUELLEN	7752.38
000006	WELLER,KIMBERLY S.	51489.28
000008	WENCL,ELIZABETH	6323.10
000002	WESTGATE,SUSAN M.	56118.15
000001	WHITE,MARGO	18542.60
000016	WHITE,SUE A.	33387.01
000010	WHITNEY JR,HARRISON	83643.97

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000017	WHITNEY JR,HARRISON	934.00
000002	WHITNEY,EILEEN	63478.66
000016	WHITNEY,REBECCA J	24623.08
000002	WILE,LAUREN E.	8942.70
000008	WILE,LISA A.	5775.00
000016	WILE,MATTHEW R.	3491.00
000016	WILE,PATRICK M.	3620.75
000008	WILE,RACHAEL A.	600.00
000010	WILICHOSKI,MICHAEL	65059.95
000017	WILICHOSKI,MICHAEL	20738.00
000012	WILKINSON,JOHN	63731.27
000008	WILLARD,LYNSEY A.	3375.00
000006	WILLARD,M RICHARD	79648.24
000008	WILLARD,MEGHAN T.	3150.00
000008	WILLIAMS,CATHERINE	6472.53
000001	WILLIAMS,EBEN-EZER	57502.72
000009	WILSON JR,LEE	49108.74
000002	WILSON,MARY ELLEN	44593.56
000005	WILSON,REED	960.00
000006	WINTER,MARIO	61036.44
000009	WINTHROP,BRUCE M	2722.81
000009	WINTHROP,BRUCE M	4252.58
000016	WITHROW,DONALD	2045.25
000001	WOLF,SPENCER H.	54859.42
000008	WOLKOVICH,KAREN A.	1150.00
000001	WOODRUFF,JONATHAN D	30400.16
000005	WOUNDY,THOMASIINE T	40017.06
000018	WRIGHT,CHRISTINE	234.38
000030	WRIGHT,MARK	3000.00
000016	WRIGHT,PATRICIA A.	3673.00
000008	YALLA,JAMIE	2550.00
000001	YAMEEN,PAUL W.	49614.71
000016	YORK,CHERYL A	21442.95
000016	YORK,CHERYL A	592.00
000016	ZABRISKIE,DREW	1840.00

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HOME DEPT	EMPLOYEE NAME	Y.T.D. GROSS
000001	ZAINO,CHERYL L.	40295.80
000001	ZALESKI,LISA B.	49828.60
000002	ZAPPALA,JENNIFER R.	26212.14
000016	ZARTARIAN,RICHARD A	62546.80
000007	ZINCK,DAVID	53137.50
000029	ZINCK,MARY E.	499.92
000016	ZUKER,CHRISTINE	2090.00
000016	ZUKER,CHRISTINE	14889.06
*** REPORT TOTALS ***		29302207.20

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	YEAR WEEK BATCH	GROSS	NET	YEAR WEEK BATCH	GROSS	NET	YEAR WEEK BATCH	GROSS	NET
SUZ	2004 53-1 0000	2181530.50	.00		.00	.00		.00	.00
XTP	2004 53-1 0000	15139559.99	.00		.00	.00		.00	.00
YW5	2004 53-1 0000	11981116.71	.00		.00	.00		.00	.00

COMPANY GROSS 29,302,207.20

NO. OF EMPLOYEES - 1,156

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TRUSTEES OF NEWBURYPORT TRUST FUNDS-SCHEDULE OF INVESTMENTS

	TREASURER'S ANNUAL REPORT	JULY 1, 2003	TO JUNE 30, 2004		
FUNDS	INVESTMENTS	DUE	AMOUNT	INCOME	PURPOSE
EMMA ANDREWS	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	SO END READING ROOM
MARGARET ATWOOD	MELLON FINANCIAL CENTER	DEMAND	11,000.00	$ 351.92	POOR & RELIGIOUS
BALCH FUND	MELLON FINANCIAL CENTER	DEMAND	10,000.00	$ 319.94	BARTLETT MALL
J.M. BRADBURY	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	GENERAL USE OF LIBRARY
C.W. BRADSTREET	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	GENERAL USE OF LIBRARY
JOHN BROMFIELD	KEYSTONE/EVERGREEN	DEMAND	10,000.00	$ 1,541.23	SIDEWALK & TREES
MOSES BROWN	MELLON FINANCIAL CENTER	DEMAND	15,000.00	$ 479.93	SCHOOLS
CITY OF NEWBURYPORT	MELLON FINANCIAL CENTER		524,880.35		MAINTENANCE SIDEWALKS
CITY OF NEWBURYPORT	MELLON FINANCIAL CENTER		180,390.00		MAINTENANCE PARKS
W.O. COFFIN	MELLON FINANCIAL CENTER	DEMAND	10,000.00	$ 319.89	BOOKS FOR LIBRARY
LUCY B. COLBY	MELLON FINANCIAL CENTER	DEMAND	700.00	$ 22.39	REPLACEMENT OF OLD BOOKS
CHARLOTTE COLE	MELLON FINANCIAL CENTER	DEMAND	2,000.00	$ 63.99	SUPT. OF READING ROOM
JOHN J. CURRIER	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	NBPT. & NBY BOOKS
JOHN N. CUSHING	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	PUBLIC LIBRARY PURCHASE
CALEB CUSHING	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	BOOKS FOR NHS SENIOR
A.E. CUTTER	MELLON FINANCIAL CENTER	DEMAND	4,000.00	$ 127.98	GENERAL USE OF LIBRARY
A.G. CUTTER	MELLON FINANCIAL CENTER	DEMAND	54,125.10	$ 1,731.69	BEAUTIFYING CITY
ANNIE D. DAVIS	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	AGED LADIES
TIMOTHY DEXTER	MELLON FINANCIAL CENTER	DEMAND	2,137.50	$ 68.38	POOR
NATHAN D. DODGE	MELLON FINANCIAL CENTER	DEMAND	1,020.00	$ 32.64	BOOKS FOR LIBRARY
W.H.P. DODGE	MELLON FINANCIAL CENTER	DEMAND	2,645.00	$ 84.64	BOOKS & PAPERS FOR LIB
SUSAN DONNELL	MELLON FINANCIAL CENTER	DEMAND	3,000.00	$ 95.98	GENERAL USE OF LIBRARY
L.M. FOLLANSBEE	MELLON FINANCIAL CENTER	DEMAND	3,706.25	$ 118.58	POOR
DANIEL FOSTER	MELLON FINANCIAL CENTER	DEMAND	250.00	$ 8.00	BOOKS FOR LIBRARY
J.A. FROTHINGHAM	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	BOOKS FOR LIBRARY
A.M. GORWAIZ	MELLON FINANCIAL CENTER	DEMAND	100.00	$ 3.19	ATKINSON COMMON
SARAH GREEN	MELLON FINANCIAL CENTER	DEMAND	2,000.00	$ 63.99	BOOKS FOR LIBRARY
GEORGE HASKELL	MELLON FINANCIAL CENTER	DEMAND	1,072.50	$ 34.32	BOOKS FOR LIBRARY
LAURENCE HAYWARD	MELLON FINANCIAL CENTER	DEMAND	5,000.00	$ 159.97	CHRISTMAS GIFTS LIB. EMPL.
CHARLES HALL	MELLON FINANCIAL CENTER	DEMAND	500.00	$ 16.00	LIBRARY TRAVEL
DR.THOMAS HEALEY	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$ 32.00	MEDICAL BOOKS
HIGHLAND CEMETARY	MELLON FINANCIAL CENTER	DEMAND	16,333.46	$ 522.59	CEMETARY
WILLIAM HORTON	MELLON FINANCIAL CENTER	DEMAND	28,520.00	$ 912.47	AGED & NEEDY OF NBPT
EDITH KENDALL	MELLON FINANCIAL CENTER	DEMAND	5,000.00	$ 159.97	SCHOOL-SCIENCE
EDITH KENDALL	MELLON FINANCIAL CENTER	DEMAND	5,000.00	$ 159.97	SCHOOL-MEDICAL
CHARLES KNIGHT	MELLON FINANCIAL CENTER	DEMAND	400.00	$ 12.81	ATKINSON COMMON
S.W. MARSTON	MELLON FINANCIAL CENTER	DEMAND	5,000.00	$ 159.97	GENERAL USE OF LIBRARY

TRUSTEES OF NEWBURYPORT TRUST FUNDS-SCHEDULE OF INVESTMENTS

PAUL A. MERRILL	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$	32.00	SCHOOL PRIZE
GRACE C. MOODY	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$	32.00	PUBLIC LIBRARY
CHAS. W. MOSELEY	FLEET BANK		45,000.00	$	4,508.44	MOSELEY PINES
E.S. MOSELEY	MELLON FINANCIAL CENTER	DEMAND	5,000.00	$	159.97	GENERAL USE OF LIBRARY
W.O. MOSELEY	MELLON FINANCIAL CENTER	DEMAND	10,166.93	$	325.28	GENERAL USE OF LIBRARY
ALICE MOULTON	MELLON FINANCIAL CENTER	DEMAND	1,858.26	$	59.45	AS TREAS.OF LIB.DIRECTS
MUNICIPAL BLDGS	MELLON FINANCIAL CENTER	DEMAND	7,161.81	$	172.77	REPLACE LOSS BY FIRE*
HARLAN NOYES	MELLON FINANCIAL CENTER	DEMAND	250.00	$	8.00	LIBRARY
ETHEL PARTON	MELLON FINANCIAL CENTER	DEMAND	2,100.00	$	67.20	CHILDRENS BOOKS
PAUL PATHE	MELLON FINANCIAL CENTER	DEMAND	786.23	$	25.15	PUBLIC LIBRARY
GEO.PETTINGELL	MELLON FINANCIAL CENTER	DEMAND	2,011.13	$	64.36	1/2 TO SO.END R.ROOM
GEO.PETTINGELL	MELLON FINANCIAL CENTER					1/2 TO PUBLIC LIBRARY
GRACE PETTINGELL	MELLON FINANCIAL CENTER	DEMAND	500.00	$	16.00	SO.END READING ROOM
DONALD SAFFORD	MELLON FINANCIAL CENTER	DEMAND	106,351.31	$	3,402.65	SCHOLARSHIPS
MATTHEW SAWYER	MELLON FINANCIAL CENTER	DEMAND	5,000.00	$	159.97	BOOKS FOR LIBRARY
M.H. SIMPSON	MELLON FINANCIAL CENTER	DEMAND	21,305.39	$	681.65	SPRINKLING STREETS
MARGARET SAVAGE	MELLON FINANCIAL CENTER	DEMAND	2,000.00	$	63.99	LIBRARY
SO.END READ. ROOM	MELLON FINANCIAL CENTER	DEMAND	9,378.61	$	300.04	BRANCH LIBRARY
SO.END READ. ROOM	R.ESTATE COR.PURCHASE &		92,400.00			BRANCH LIBRARY
	MARLBORO STREET					
J.R. SPRING	MELLON FINANCIAL CENTER	DEMAND	20,000.00	$	639.88	BOOKS FOR LIBRARY
E.H. STICKNEY	MELLON FINANCIAL CENTER	DEMAND	10,774.01	$	344.71	GENERAL USE OF LIBRARY
EBEN STONE	MELLON FINANCIAL CENTER	DEMAND	4,604.07	$	147.31	GENERAL USE OF LIBRARY
BENJAMIN SWEETSER	MELLON FINANCIAL CENTER	DEMAND	5,000.00	$	159.97	GENERAL USE OF LIBRARY
WILLIAM TODD	MELLON FINANCIAL CENTER	DEMAND	15,220.50	$	486.96	READING ROOM
R.H. TOPPAN	MELLON FINANCIAL CENTER	DEMAND	250.00	$	8.00	SCHOOL PRIZE
ANNIE WIGHTMAN	MELLON FINANCIAL CENTER	DEMAND	8,728.94	$	279.27	PUB.LIBRARY READ.ROOM
A.WILLIAM	MELLON FINANCIAL CENTER	DEMAND	1,000.00	$	32.00	BOOKS FOR LIBRARY
PAUL S.& ANNA WALCOTT	MELLON FINANCIAL CENTER	DEMAND	5,739.96	$	183.64	LIBRARY ENDOWMENT
PAUL S. & ANNA WALCOTT	NORTHEAST UTILITIES		612.50	$	18.21	LIBRARY ENDOWMENT
PAUL S. & ANNA WALCOTT	FLEET FINANCIAL		1,834.50	$	80.00	LIBRARY ENDOWMENT
PAUL S. & ANNA WALCOTT	MELLON FINANCIAL CENTER *		777.29	$	12.63	LIBRARY ENDOWMENT
RUTH SIROIS&P.WALCOTT	MELLON FINANCIAL CENTER	DEMAND	7,000.00	$	223.96	GENERAL USE OF LIBRARY
CLARA COLLIS	INST. FOR SAVINGS	DEMAND	2,050.52			LIBRARY*
VARIOUS CEMETARY FDS	MELLON FINANCIAL CENTER	DEMAND	5,479.95	$	175.35	CEMETARIES
HERMAN ROY	MELLON FINANCIAL CENTER	DEMAND	405,183.98			BEAUTIFY WATERFRONT*
LEBMAN FUND	MELLON FINANCIAL CENTER	DEMAND	7,877.16	$	252.04	LIBRARY
			$ 1,728,183.21	**$**	**20,983.28**	
*INTEREST INCOME ADDED	TO PRINCIPAL					
c:trustfds6302004						

148th ANNUAL REPORT
OF THE
NEWBURYPORT PUBLIC LIBRARY
NEWBURYPORT, MASSACHUSETTS
BOARD OF DIRECTORS, JULY 1, 2003 – JUNE 30, 2004

Joseph Donnelly
Barbara Dowd
Marcia Edson
Stephen Moore
Dr. Larry Olney
Elizabeth Valeriani
Kathleen Carey

PERMANENT DIRECTORS OF THE BOARD
AND
TRUSTEES OF THE BUILDING FUND

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Robert Gould
Josiah Welch

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Mary Anne Clancy (1/04)
Thomas O'Brien, City Council President (1/04)

HEAD LIBRARIAN

Dorothy LaFrance

LIBRARY STAFF

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Paula Biscardi
Kimberly Butler
Donna Childs
Maryanne DelSavio
Stephanie Johnson
Ellen Kaminski
Nancy Magnifico
Janet Loske
Mary Perry
Marianne Savage (retired 1/04)
Eloise Schoeppner
Heidi Stadnicki
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Andrea Carroll
Jessica Gill
Elizabeth Pendak

HIGHSCHOOL PAGES

Emily Anderson
MacKenzie Mathieu-Busher

CUSTODIANS

John Hewett
Brad Johnson
(resigned 11/03)
Mike Bartlett (11/03)

PART-TIME CUSTODIAN

Ralph Johnson

This report submitted February 10, 2004 by Dorothy LaFrance, Head Librarian.

Dorothy LaFrance

HOLDINGS AND CIRCULATION INFORMATION
2003 – 2004

HOURS OPEN EACH WEEK	WINTER	SUMMER
Main Library	64	56
Andrews Branch	7	7

HOLDINGS FOR FY'04

1. LIBRARY PRINT MATERIALS
   - d. Volumes Owned 93,687
   - e. Volumes of Print Periodicals 380
   - f. Print Serials Received 158

2. LIBRARY NONPRINT MATERIALS
   - a. Audio Cassettes and Compact Discs 4,769
   - b. Video Cassettes 2,586
   - c. Microforms 1,616
   - d. Miscellaneous 151

Total: 103,347

CIRCULATION FOR FY'04

1. LIBRARY PRINT MATERIALS
   - a. Direct Circulation to Users 211,346
     - Main Library – Adult 117,442
     - Main Library – Children 69,290
     - Andrews Branch – Adult 2,815
     - Andrews Branch – Children 1,249
   - d. Circulation from Other Libraries to Users (ILL) 20,550
   - e. Circulation to Other Libraries (ILL) 19,402

2. LIBRARY NONPRINT MATERIALS
   - b. Direct Circulation to Users 57,280
     - Audio Cassettes/Discs 28,087
     - Video Cassettes/DVDs 28,492
     - Museum Passes/Miscellaneous 701

Total: 268,626

Registered Borrowers as of June 30, 2004..... 19,975

TRUST FUNDS, GRANTS AND DONATIONS

In addition to the appropriated municipal budget the following funds were made available to add to our collections and improve services:

George Peabody Trust Fund	773
Library Trust Funds	7,435
Special Gifts – Friends of the Library	13,910
State Aid Awards	19,612

Donations of services and funds by the following local groups warrant special recognition and appreciation:

South End Branch Improvement Association
Institution for Savings Bank
Swasey Fund
The Newburyport Bank
Friends of the Library
Tuesday Night Club

Despite fiscal hardship during FY'04, the Newburyport Public Library succeeded in providing the community a place to learn, gather and recreate. The circulation of library materials grew by 6%. Borrowers' interests drove a significant increase in the circulation of audiovisual materials, more than offsetting a drop in the distribution of periodicals.

The library sponsored 74 programs for adults and teens with 1,414 in attendance. Programs varied from presentations on the Diners of the North Shore to Emily Dickinson for adults; and from journal writing to a jazz concert for the teens. The Newburyport Reads Program selected award winning *House of Sand and Fog* as its title for 2004. Program participants enjoyed viewing the movie at the Screening Room, participating in book discussions and enjoying a very special afternoon with the author, Andre Dubus III.

Many City committees and boards held regular meetings at the library. Local non-profit groups such as the Howard Benevolent Society, the Sierra Club, the Friends of the Council on Aging, and the Garden Club met here as well. The Middle School held peer training and the Spar and Spindle Cadette Girl Scouts met the requirements for their Dreams to Reality Patch in the library. Space was also provided for a chess tournament, and for scrap booking and knitting groups. In all 545 reservations were made to use library facilities for FY'04.

In addition to the Children's Room staff providing regular story hours for toddlers and pre-school children, the Friends of the Library made possible special programming such as sing-a-longs, origami, visits from New England Reptiles, Romper Rhythm Puppets and the Newburyport Birders. Book authors/illustrators Alison Landoni and Ann Barrow also visited the Children's Room during this very busy year. Total attendance at all children's programs was 3,946.

Even with the gradual shift to independent research via the World Wide Web, mediated reference transactions slightly surpassed those of the previous year. The library welcomed 29,797 Internet computer users during FY'04, and 8% increase over the previous year. New services made possible by the Massachusetts Regional Library System and the Massachusetts Board of Library Commissioners included a 24/7 reference collaborative that provides access to reference librarians around the clock and, secondly, electronic access to full text magazine, newspaper articles, and statewide and regionally licensed online databases from home or in the library.

The Archival Center received a $5,000 grant from the Arakelian Foundation to duplicate and preserve the genealogical collections of the First Settlers of Newbury. Archivist, Jessica Gill worked with the boards of the First Settlers and the Historical Society of Old Newbury to insure that both the library and the society have complete collections, which will benefit future researchers when using either institution as their resource.

Open 7 hours a week, the Emma Andrews Branch Library circulated 4,064 items and experienced a moderate increase in use by adults, compensating for a decline in use by children. Branch Librarian Andrea Carroll completed a materials inventory, which reflects a total of 7,772 items housed at the branch during FY'04.

With the retirement of Marianne Savage, Reference Librarian for over twenty years, and the loss of a position through attrition, the library staff worked diligently to fill the void during very stressful times. I extend my appreciation to them, the Board of Directors and those City officials who recognize the significant role the library plays in the community. With the support of the Friends of the Library, and the 24 volunteers who contributed 3,570 hours during this fiscal year, the library continues to be a dynamic institution serving the citizens of Newburyport.

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NEWBURYPORT, MA
2005 JUL 27 P 3:00

CITY OF NEWBURYPORT, MASSACHUSETTS

Annual Financial Statements

For the Year Ended June 30, 2004

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MH&Co

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INDEPENDENT AUDITORS' REPORT

To the Mayor and City Council
City of Newburyport, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Newburyport, Massachusetts, as of and for the year ended June 30, 2004, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Newburyport's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has not included the Newburyport Contributory Retirement System (and the related required supplementary information and note disclosures) in the City's financial statements. Accounting principles generally accepted in the United States of America, require the Newburyport Contributory Retirement System to be presented as a Fiduciary fund and thus increase the assets, liabilities, revenues, and expenses, and change the net assets of the aggregate remaining fund information. The amount by which this departure would affect the assets, liabilities, net assets, revenues, and expenses of the aggregate remaining fund information has not been determined.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, and each major fund, of the City of Newburyport, Massachusetts, as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. Also, except for the effects of not including the financial information of the Newburyport Contributory Retirement System, as discussed in the preceding paragraph, the financial position and changes in financial position of the aggregate remaining fund information is presented in accordance with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, and the supplementary information, appearing in the back of this report, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 9, 2005 on our consideration of the City's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Melanson Heath + Company P.C.

Andover, Massachusetts
March 9, 2005

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Newburyport, we offer readers this narrative overview and analysis of the financial activities of the City of Newburyport for the fiscal year ended June 30, 2004. **Unless otherwise noted, all amounts in this Management's Discussion and Analysis are expressed thousands.**

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, 2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The govemmental activities include general government, public safety, education, public works, health and human services, and culture and recreation. The business-type activities include sewer and water activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be

divided into three categories: govemmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, govemmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for sewer and water operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the sewer, water and solid waste operations, all of which are considered to be major funds.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the financial statements. The notes provide additional information that are essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board.*

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by $ 63,142 (i.e., net assets), an increase of $ 245 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balance deficit of $ (20,164), a deficit increase of $ (255) in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was $ 458, a decrease of $ (2,552) in comparison with the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was $ 18,186, a decrease of $ (1,503) in comparison to the prior year.
- Total short-term debt (i.e., notes payable) at the close of the current fiscal year was $ 39,947, an increase of $ 6,107, in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years. All amounts are presented in thousands.

	Governmental Activities		Business-Type Activities		Total	
	2004	2003	2004	2003	2004	2003
Current and other assets	$ 16,955	$ 21,084	$ 6,646	$ 1,501	$ 23,601	$ 22,585
Capital assets	71,710	72,279	32,363	31,308	104,073	103,587
Total assets	88,665	93,363	39,009	32,809	127,674	126,172
Long-term liabilities outstanding	14,219	15,005	6,215	6,187	20,434	21,192
Other liabilities	35,830	39,468	8,268	2,615	44,098	42,083
Total liabilities	50,049	54,473	14,483	8,802	64,532	63,275
Net assets:						
Invested in capital assets, net	28,414	26,269	22,109	22,378	50,523	48,647
Restricted	4,368	4,745	-	-	4,368	4,745
Unrestricted	5,834	7,876	2,417	1,629	8,251	9,505
Total net assets	$ 38,616	$ 38,890	$ 24,526	$ 24,007	$ 63,142	$ 62,897

CHANGES IN NET ASSETS

	Governmental Activities		Business-Type Activities		Total	
	2004	2003	2004	2003	2004	2003
Revenues:						
Program revenues:						
Charges for services	$ 2,162	$ 1,580	$ 5,595	$ 5,191	$ 7,757	$ 6,771
Operating grants and contributions	3,616	7,839	402	-	4,018	7,839
Capital grants and contributions	3,193	-	-	-	3,193	-
General revenues:						
Property taxes	30,540	28,762	-	-	30,540	28,762
Excises	2,005	-	-	-	2,005	-
Penalties and interest on taxes	634	-	-	-	634	-
Grants and contributions not restricted to specific programs	8,978	3,400	-	-	8,978	3,400
Investment income	376	421	-	-	376	421
Other	256	-	-	-	256	-
Total revenues	51,760	42,002	5,997	5,191	57,757	47,193
Expenses:						
General government	2,424	2,737	-	-	2,424	2,737
Public safety	6,548	6,921	-	-	6,548	6,921
Education	24,894	21,499	-	-	24,894	21,499
Public works	5,144	2,701	-	-	5,144	2,701
Human services	1,595	2,062	-	-	1,595	2,062
Culture and recreation	1,833	1,613	-	-	1,833	1,613
Employee benefits	6,480	5,413	-	-	6,480	5,413
Interest on long-term debt	1,435	1,427	-	-	1,435	1,427
Intergovernmental	1,833	1,553	-	-	1,833	1,553
Sewer operations	-	-	2,990	2,627	2,990	2,627
Water operations	-	-	2,488	2,352	2,488	2,352
Total expenses	52,186	45,926	5,478	4,979	57,664	50,905
Change in net assets before transfers and permanent fund contributions	(426)	(3,924)	519	212	93	(3,712)
Transfers, net	-	(1,705)	-	(617)	-	(2,322)
Permanent fund contributions	152	-	-	-	152	-
Increase (decrease) in net assets	(274)	(5,629)	519	(405)	245	(6,034)
Net assets - beginning of year (as restated)	38,890	44,519	24,007	24,412	62,897	68,931
Net assets - end of year	$ 38,616	$ 38,890	$ 24,526	$ 24,007	$ 63,142	$ 62,897

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were $ 63,142, an increase of $ 245 from the prior year.

The largest portion of net assets $ 50,523 reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets, $ 4,368, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets $ 8,251 may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a decrease in net assets of $ (273). Key elements of this decrease are as follows:

General fund expenditures and transfers out in excess of revenues and transfers in	$ (1,782)
Special revenue fund revenues and transfers in in excess of expenditures	1,033
Trust fund revenues in excess of expenditures	223
Stabilization fund revenues and transfers in excess of transfers out	274
Depreciation expense in excess of principal debt service	(777)
Decrease in compensated absences liability	184
Capital asset acquisitions from current year revenues	568
Other	4
Total	$ (273)

Business-type activities. Business-type activities for the year resulted in an increase in net assets of $ 519. The key elements of this change were that actual revenues were greater than budgeted.

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of $ (20,164), a deficit increase of $ (255) in comparison with the prior year. Key elements of this deficit increase are as follows:

General fund expenditures and transfers out in excess of revenues and transfers in	$ (1,782)
Special revenue fund revenues and transfers in in excess of expenditures	1,033
Trust fund revenues in excess of expenditures	223
Stabilization fund revenues and transfers in in excess of expenditures and transfers out	274
Excess of current year capital expenditures over current year revenues	(3)
Total	$ (255)

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was $ 458 while total fund balance was $ 938. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 1 percent of total general fund expenditures, while total fund balance represents 2 percent of that same amount.

The fund balance of the general fund decreased by $ (1,782) during the current fiscal year. Key factors in this change are as follows:

Use of free cash as a funding source	$ (1,892)
Use of overlay surplus as a funding source	(400)
Revenues less than budget	(401)
Expenditures less than budget	310
Prior year encumbrances in excess of current year Encumbrances	302
Other	299
Total	$ (1,782)

Proprietary funds. Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net assets of the enterprise funds at the end of the year amounted to $ 2,417, an increase of $ 788 in comparison with the prior year. Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall increase in appropriations of $ 1,342. Major reasons for these amendments include:

Transfer to School Building capital project fund	$ 656
Transfer to Stabilization	280
Harbormaster	235
Other various supplemental appropriations	171
Total	$ 1,342

The majority of these increases were funded from transfers and the use of free cash.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year-end amounted to $ 104,073 (net of accumulated depreciation), an increase of $ 486 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

The major capital asset events during the current fiscal year included the construction in progress relating to govemmental capital projects.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was $ 18,186, all of which was backed by the full faith and credit of the govemment.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

G. ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Massachusetts Department of Revenue certified " Free Cash" at $ 605,884 for fiscal year 2005. In addition, the City continued the practice of adding to the Stabilization Fund and started FY 2005 with a balance of $ 3,119,179. The City also established a Budget Reserve account in FY 2005 in the amount of $ 220,000 to be used for unforeseen expenses and emergencies.

The financial stability of the City and the establishment of reserve accounts have contributed to the City's positive A1 bond rating issued by Moody's Investors Services. In a FY 2005 rating, Moody's stated that Newburyport's financial position is expected to remain stable due to positive financial opera-

tions with steadily increasing reserve levels, growing tax base with improved resident wealth indices, and manageable debt position.

Moody's believes that Newburyport's $ 2.88 billion tax base will continue to enjoy solid wealth levels and growth, but at a more moderate pace, given the community's proximity to major transportation routes and employment centers in eastern Massachusetts. The City's 2005 revaluation is expected to add a significant 43.2% to the tax base, which had been growing at a healthy pace of approximately 12% annually between 1999 and 2004. Although the revaluation is largely reflective of the City's rapidly rising property values, growth in recent years has reflected ongoing high-end residential development.

The fiscal 2005 budget was approved by the Mayor and City Council at $ 45,842,295.61 and includes increases in health insurance, salaries, and pensions, which have been offset by personnel reductions in both the City and School Departments. The increased costs will be met through enhanced property tax revenue through new growth, as well as a modest increase in state aid. The City has set a goal to maintain the Stabilization Fund at no less than 5% of the General Funds revenues.

Major departmental budget expenditures include the School Department at $ 18,240,068, Police Department at $ 2,769,496, Fire Department at $ 2,571,331.35, Department of Public Works at $ 1,415,674.13, Health Department at $ 1, 174,248.66, and Library at $ 1,035,664.57.

Local property taxes are the largest source of General Fund budget revenues at $ 32,267,767, followed by Local Receipts $4,060,864, State Aid (net of offsets and charges) $ 4,138,372, and $ 260,000 in reserves. Budget expenses associated with fee based departments are self-supported through user charges and include Water Department at $ 2,582,155.73, Sewer Department at $ 3,241,854.25, and Harbormaster at $ 160,889.88.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City of Newburyport's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

City Auditor

City of Newburyport, Massachusetts

60 Pleasant Street

Newburyport, Massachusetts 01950

CITY OF NEWBURYPORT, MASSACHUSETTS

STATEMENT OF NET ASSETS

JUNE 30, 2004

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current:			
Cash and short-term investments	$ 12,190,976	$ 5,445,496	$ 17,636,472
Investments	2,171,247	-	2,171,247
Receivables, net of allowance for uncollectibles:			
Property taxes	667,488	-	667,488
Excises	316,702	-	316,702
User fees	-	1,200,731	1,200,731
Departmental	399,232	-	399,232
Intergovernmental	570,199	-	570,199
Other assets	40,876	-	40,876
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	598,550	-	598,550
Capital assets, being depreciated, net	24,847,412	27,068,974	51,916,386
Capital assets, not being depreciated	46,863,059	5,293,824	52,156,883
TOTAL ASSETS	88,665,741	39,009,025	127,674,766
LIABILITIES			
Current:			
Warrants and accounts payable	1,551,190	-	1,551,190
Accrued liabilities	2,192,139	249,046	2,441,185
Notes payable	31,930,000	8,017,000	39,947,000
Other liabilities	156,345	2,178	158,523
Current portion of long-term liabilities:			
Bonds payable	1,050,000	455,765	1,505,765
Compensates absences	-	11,924	11,924
Noncurrent:			
Bonds payable, net of current portion	11,040,000	5,640,205	16,680,205
Compensated absences, net of current portion	2,129,299	107,311	2,236,610
TOTAL LIABILITIES	50,048,973	14,483,429	64,532,402
NET ASSETS			
Invested in capital assets, net of related debt	28,414,221	22,108,476	50,522,697
Restricted for:			
Permanent funds	1,728,183	-	1,728,183
Grants and other statutory restrictions	2,639,647	-	2,639,647
Unrestricted	5,834,717	2,417,120	8,251,837
TOTAL NET ASSETS	$ 38,616,768	$ 24,525,596	$ 63,142,364

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2004

		Program Revenues			Net (Expenses) Revenues and Changes in Net Assets		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities:							
General government	$ 2,423,745	$ 571,522	$ 1,740	$ 55,848	$ (1,794,635)	$ -	$ (1,794,635)
Public safety	6,547,981	280,020	72,825	6,973	(6,188,163)	-	(6,188,163)
Education	24,894,312	538,930	3,198,527	80,027	(21,076,828)	-	(21,076,828)
Public works	5,144,037	387,875	274,300	3,011,437	(1,470,425)	-	(1,470,425)
Health and human services	1,594,691	51,477	19,213	-	(1,524,001)	-	(1,524,001)
Culture and recreation	1,832,522	331,957	49,664	38,440	(1,412,461)	-	(1,412,461)
Employee benefits	6,479,798	-	-	-	(6,479,798)	-	(6,479,798)
Interest on debt service	1,434,595	-	-	-	(1,434,595)	-	(1,434,595)
Intergovernmental	1,832,922	-	-	-	(1,832,922)	-	(1,832,922)
Total Governmental Activities	52,184,603	2,161,781	3,616,269	3,192,725	(43,213,828)	-	(43,213,828)
Business-Type Activities:							
Sewer services	2,990,303	2,993,943	-	-	-	3,640	3,640
Water services	2,487,646	2,600,850	402,001	-	-	515,205	515,205
Total Business-Type Activities	5,477,949	5,594,793	402,001	-	-	518,845	518,845
Total	$ 57,662,552	$ 7,756,574	$ 4,018,270	$ 3,192,725	(43,213,828)	518,845	(42,694,983)
		General Revenues and Permanent Fund Contributions:					
		Property taxes			30,539,909	-	30,539,909
		Excises			2,004,915	-	2,004,915
		Penalties, interest and other taxes			633,625	-	633,625
		Grants and contributions not restricted to specific programs			8,978,197	-	8,978,197
		Investment income			375,841	-	375,841
		Other			256,079	-	256,079
		Total general revenues			42,788,566	-	42,788,566
		Excess (deficiency) before permanent fund contributions			(425,262)	518,845	93,583
		Permanent fund contributions			152,287	-	152,287
		Change in Net Assets			(272,975)	518,845	245,870
		Net Assets:					
		Beginning of year, as restated			38,889,743	24,006,751	62,896,494
		End of year			$ 38,616,768	$ 24,525,596	$ 63,142,364

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2004

	General	School Building Fund	Stabilization Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS					
Cash and short-term investments	$ 3,988,949	$ 552,187	$ 2,466,294	$ 5,183,546	$ 12,190,976
Investments	-	-	-	2,171,247	2,171,247
Receivables:					
Property taxes	1,436,698	-	-	-	1,436,698
Excises	536,993	-	-	-	536,993
Departmental	394,995	-	-	4,237	399,232
Due from other governments	-	-	-	570,199	570,199
Other assets	40,876	-	-	-	40,876
TOTAL ASSETS	$ 6,398,511	$ 552,187	$ 2,466,294	$ 7,929,229	$ 17,346,221
LIABILITIES AND FUND BALANCES					
Liabilities:					
Warrants and accounts payable	$ 1,551,190	$ -	$ -	$ -	$ 1,551,190
Deferred revenue	1,777,348	-	-	32,161	1,809,509
Accrued liabilities	2,063,535	-	-	-	2,063,535
Notes payable	-	31,050,000	-	880,000	31,930,000
Other liabilities	68,305	-	-	88,039	156,344
TOTAL LIABILITIES	5,460,378	31,050,000	-	1,000,200	37,510,578
Fund Balances:					
Reserved for encumbrances	479,757	-	-	-	479,757
Reserved for permanent funds	-	-	-	1,728,183	1,728,183
Unreserved:					
Undesignated, reported in:					
General fund	458,376	-	-	-	458,376
Special revenue funds	-	-	2,466,294	5,384,049	7,850,343
Capital project funds	-	(30,497,813)	-	(183,203)	(30,681,016)
TOTAL FUND BALANCES	938,133	(30,497,813)	2,466,294	6,929,029	(20,164,357)
TOTAL LIABILITIES AND FUND BALANCES	$ 6,398,511	$ 552,187	$ 2,466,294	$ 7,929,229	$ 17,346,221

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2004

	General	School Building Fund	Stabilization Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:					
Property taxes	$ 31,069,594	$ -	$ -	$ -	$ 31,069,594
Excise taxes	2,165,419	-	-	-	2,165,419
Interest, penalties, & other taxes	290,689	-	-	395,580	686,269
Charges for services	36,781	-	-	1,746,427	1,783,208
Licenses and permits	310,852	-	-	-	310,852
Intergovernmental	8,819,825	-	-	6,595,602	15,415,427
Investment income	150,032	-	25,246	201,588	376,866
Fines and forfeitures	96,626	-	-	-	96,626
Other	179,334	34,515	-	483,707	697,556
Total Revenues	43,119,152	34,515	25,246	9,422,904	52,601,817
Expenditures:					
Current:					
General government	2,454,037	-	-	320,624	2,774,661
Public safety	6,023,506	-	-	228,784	6,252,290
Education	20,991,278	615,957	-	3,915,755	25,522,990
Public works	1,474,449	-	-	3,108,568	4,583,017
Health & human services	1,520,611	-	-	40,901	1,561,512
Culture and recreation	1,083,844	-	-	274,002	1,357,846
Employee benefits	6,479,797	-	-	-	6,479,797
Debt service	2,492,012	-	-	-	2,492,012
Intergovernmental	1,832,922	-	-	-	1,832,922
Total Expenditures	44,352,456	615,957	-	7,888,634	52,857,047
Excess (deficiency) of revenues over expenditures	(1,233,304)	(581,442)	25,246	1,534,270	(255,230)
Other Financing Sources (Uses):					
Operating transfers in	389,236	-	280,000	657,594	1,326,830
Operating transfers out	(937,594)	-	(31,412)	(357,824)	(1,326,830)
Total Other Financing Sources (Uses)	(548,358)	-	248,588	299,770	-
Change in fund balances	(1,781,662)	(581,442)	273,834	1,834,040	(255,230)
Fund Balance, at Beginning of Year, as restated	2,719,795	(29,916,371)	2,192,460	5,094,989	(19,909,127)
Fund Balance, at End of Year	$ 938,133	$ (30,497,813)	$ 2,466,294	$ 6,929,029	$ (20,164,357)

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET ASSETS

JUNE 30, 2004

Total governmental fund balances	$ (20,164,357)
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	71,710,471
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	1,418,557
• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(128,604)
• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.	(14,219,299)
Net assets of governmental activities	$ 38,616,768

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2004

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	$ (255,230)
• Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:	
Capital outlay purchases	1,270,163
Depreciation	(1,839,166)
• Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.	(322,129)
• The repayment of the principal of long-term debt consumes the financial resources of governmental funds. This transaction, however, has no effect on net assets:	
Repayments of debt	1,062,000
• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(4,583)
• Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.	(184,030)
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES	$ (272,975)

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF NET ASSETS

JUNE 30, 2004

	Business-Type Activities Enterprise Funds		
	Sewer Fund	Water Fund	Total
ASSETS			
Current:			
Cash and short-term investments	$ 4,790,518	$ 654,978	$ 5,445,496
User fees	655,793	544,938	1,200,731
Noncurrent:			
Capital assets, being depreciated, net	8,367,616	18,701,358	27,068,974
Capital assets, not being depreciated	3,129,987	2,163,837	5,293,824
TOTAL ASSETS	16,943,914	22,065,111	39,009,025
LIABILITIES			
Current:			
Accrued liabilities	78,253	170,793	249,046
Notes payable	6,810,600	1,206,400	8,017,000
Other liabilities	-	2,178	2,178
Current portion of long-term liabilities:			
Bonds payable	225,765	230,000	455,765
Compensated absences	3,651	8,273	11,924
Noncurrent:			
Bonds payable, net of current portion	2,515,205	3,125,000	5,640,205
Compensated absences, net of current portion	32,855	74,456	107,311
TOTAL LIABILITIES	9,666,329	4,817,100	14,483,429
NET ASSETS			
Invested in capital assets, net of related debt	5,773,712	16,334,764	22,108,476
Unrestricted	1,503,873	913,247	2,417,120
TOTAL NET ASSETS	$ 7,277,585	$ 17,248,011	$ 24,525,596

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2004

	Business-Type Activities Enterprise Funds		
	Sewer Fund	Water Fund	Total
Operating Revenues:			
Charges for services	$ 2,993,943	$ 2,600,850	$ 5,594,793
Other	-	402,001	402,001
Total Operating Revenues	2,993,943	3,002,851	5,996,794
Operating Expenses:			
Personnel services	751,553	914,853	1,666,406
Non-personnel services	1,448,333	950,245	2,398,578
Depreciation	572,621	445,572	1,018,193
Total Operating Expenses	2,772,507	2,310,670	5,083,177
Operating Income	221,436	692,181	913,617
Nonoperating (Expenses):			
Interest expense	(217,796)	(176,976)	(394,772)
Total Nonoperating Revenues (Expenses), Net	(217,796)	(176,976)	(394,772)
Change in Net Assets	3,640	515,205	518,845
Net Assets at Beginning of Year, as restated	7,273,945	16,732,806	24,006,751
Net Assets at End of Year	$ 7,277,585	$ 17,248,011	$ 24,525,596

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2004

	Business-Type Activities Enterprise Funds		
	Sewer Fund	Water Fund	Total
Cash Flows From Operating Activities:			
Receipts from customers and users	$ 2,790,904	$ 2,950,838	$ 5,741,742
Payments to employees	(751,553)	(914,853)	(1,666,406)
Payments to vendors	(1,567,504)	(944,329)	(2,511,833)
Net Cash Provided By (Used For) Operating Activities	471,847	1,091,656	1,563,503
Cash Flows From Capital and Related Financing Activities:			
Proceeds from issuance of bonds and notes	6,810,600	1,206,400	8,017,000
Acquisition and construction of capital assets	(1,430,504)	(642,690)	(2,073,194)
Principal payments on bonds and notes	(1,855,436)	(978,313)	(2,833,749)
Interest expense	(217,796)	(176,976)	(394,772)
Net Cash (Used For) Capital and Related Financing Activities	3,306,864	(591,579)	2,715,285
Net Change in Cash and Short-Term Investments	3,778,711	500,077	4,278,788
Cash and Short-Term Investments, Beginning of Year	1,011,807	154,901	1,166,708
Cash and Short-Term Investments, End of Year	$ 4,790,518	$ 654,978	$ 5,445,496
Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:			
Operating income	$ 221,436	$ 692,181	$ 913,617
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:			
Depreciation	572,621	445,572	1,018,193
Changes in assets and liabilities:			
User fees	(203,039)	(52,013)	(255,052)
Other assets	1,827	-	1,827
Warrants payable	(207,824)	-	(207,824)
Accrued liabilities	50,320	43,300	93,620
Other liabilities	36,506	(37,384)	(878)
Net Cash Provided By (Used For) Operating Activities	$ 471,847	$ 1,091,656	$ 1,563,503

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2004

	Agency Funds
ASSETS	
Cash and short-term investments	$ 52,242
Total Assets	$ 52,242
LIABILITIES AND NET ASSETS	
Other liabilities	$ 52,242
Total Liabilities	$ 52,242

See notes to financial statements.

1. Summary of Significant Accounting Policies

The accounting policies of the City of Newburyport (the City) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. *Reporting Entity*

The government is a municipal corporation governed by an elected Mayor and City Council. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable.

B. *Government-Wide and Fund Financial Statements*

Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function of segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual govern-

mental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. *Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

- The *School Building Fund* accounts for the construction costs of the new schools.

- The *Stabilization Fund* accounts for reserves set aside by the City Council to fund unforeseen emergencies and to provide funding for long-term capital projects and equipment purchases.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The government reports the following major proprietary funds:

- The Sewer fund is used to report the City's sewer operations.
- The Water fund is used to report the City's water operations.

D. *Cash and Short-Term Investments*

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type is included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. *Investments*

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

F. *Property Tax Limitations*

Legislation known as "Proposition 2 1/2" limits the amount of revenue that can be derived from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override or debt exemption is voted. The actual fiscal year 2004 tax levy reflected an excess capacity of approximately $ 11,766.

G. *Capital Assets*

Capital assets, which include property, plant, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than $ 2,500 and an estimated useful life in excess of five years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	25 - 50
Land improvements	10 - 50
Infrastructure	25 - 50
Machinery and equipment	3 - 20
Vehicles	3 - 10

H. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

J. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Departures from Generally Accepted Accounting Principles

The significant departures of the financial statements from generally accepted accounting principles are as follows:

- The City's Contributory Retirement System has not been included in the City's financial statements. The related required pension disclosure and supplementary information has also has not been included in the financial statements.

3. Stewardship, Compliance and Accountability

A. *Budgetary Information*

The Mayor presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by the City Council, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at City Council meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the City Council is empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

Formal budgetary integration is employed as a management control device during the year for the General Fund and Proprietary Funds. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year-end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

B. *Budgetary Basis*

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

C. *Excess of Expenditures Over Appropriations*

Expenditures exceeding appropriations during the current fiscal year were as follows:

Intergovernmental	$ 166,832

D. *Deficit Fund Equity*

The City's special revenue and capital project funds reflect various individual deficit fund balance accounts, which will be funded by future receipts and bond issuances.

4. Cash and Short-Term Investments

The carrying amount of the City's deposits with financial institutions at June 30, 2004 was $ 17,688,714. The bank balances, which do not include reconciling items such as deposits in transit and outstanding checks, are categorized as follows:

	City Deposits June 30, 2004
Amount insured by the FDIC and DIF, or collateralized with securities held by the City in its name	$ 738,531
Uncollateralized	16,817,196
Total Bank Balance	$ 17,555,727

5. Investments

Investments are categorized into the following three categories of credit risk:

(1) Insured or registered, or securities held by the City or its agent in the City's name.

(2) Uninsured and unregistered, with securities held by the counter-party's trust department or agent in the City's name.

(3) Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the City's name.

At year end, the government's investment balances were as follows:

	Category			
	1	2	3	Total
Corporate equity	$ -	$ -	$ 1,012,150	$ 1,012,150
Corporate bonds	-	-	1,159,097	1,159,097
Total Investments	$ -	$ -	$ 2,171,247	$ 2,171,247

6. Taxes Receivable

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a quarterly basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

Fourteen days after the due date for the final tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The City has an ultimate right to foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Taxes receivable at June 30, 2004 consist of the following (in thousands):

Real Estate		
2004	$ 579	
2003	66	
2002	25	
Prior	69	
		739
Personal Property		
2004	15	
2003	11	
2002	16	
2001	8	
2000	6	
Prior	43	
		99
Tax Liens		599
Total		$ 1,437

7. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

	Governmental
Property taxes	$ 171
Excises	220

8. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2004.

9. Capital Assets

Capital asset activity for the year ended June 30, 2004 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	$ 25,328	$ 86	$ -	$ 25,414
Land improvements	1,218	425	-	1,643
Infrastructure	25,685	-	-	25,685
Machinery and equipment	1,009	-	-	1,009
Vehicles	3,799	142	(82)	3,859
Total capital assets, being depreciated	57,039	653	(82)	57,610
Less accumulated depreciation for:				
Buildings and improvements	(12,371)	(879)	-	(13,250)
Land improvements	(349)	(57)	-	(406)
Infrastructure	(15,461)	(612)	-	(16,073)
Machinery and equipment	(496)	(61)	-	(557)
Vehicles	(2,330)	(229)	82	(2,477)
Total accumulated depreciation	(31,007)	(1,838)	82	(32,763)
Total capital assets, being depreciated, net	26,032	(1,185)	-	24,847
Capital assets, not being depreciated:				
Land	6,030	-	-	6,030
Construction in progress	40,217	616	-	40,833
Total capital assets, not being depreciated	46,247	616	-	46,863
Governmental activities capital assets, net	$ 72,279	$ (569)	$ -	$ 71,710

	Beginning Balance	Increases	Decreases	Ending Balance
Business-Type Activities:				
Capital assets, being depreciated:				
Buildings and improvements	$ 22	$ -	$ -	$ 22
Infrastructure	46,714	24	-	46,738
Machinery and equipment	361	9	-	370
Vehicles	802	190	-	992
Total capital assets, being depreciated	47,899	223	-	48,122
Less accumulated depreciation for:				
Buildings and improvements	(17)	-	-	(17)
Infrastructure	(19,337)	(925)	-	(20,262)
Machinery and equipment	(165)	(31)	-	(196)
Vehicles	(516)	(62)	-	(578)
Total accumulated depreciation	(20,035)	(1,018)	-	(21,053)
Total capital assets, being depreciated, net	27,864	(795)	-	27,069
Capital assets, not being depreciated:				
Land	1,051	-	-	1,051
Construction in progress	2,393	1,850	-	4,243
Total capital assets, not being depreciated	3,444	1,850	-	5,294
Business-type activities capital assets, net	$ 31,308	$ 1,055	-	$ 32,363

Depreciation expense was charged to functions of the City as follows (in thousands):

Governmental Activities:	
General government	$ 92
Public safety	351
Education	191
Public works	704
Health and human services	25
Culture and recreation	476
Total depreciation expense - governmental activities	$ 1,839
Business-Type Activities:	
Sewer	$ 572
Water	446
Total depreciation expense - business-type activities	$ 1,018

10. Warrants and Accounts Payable

Warrants payable represent 2004 expenditures paid by July 15, 2004 as permitted by law. Accounts payable represent additional 2004 expenditures paid after July 15, 2004.

11. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all June 30, 2004 receivable balances, except real and personal property taxes that are accrued for subsequent 60-day collections.

12. Notes Payable

The City had the following notes outstanding at June 30, 2004:

	Interest Rate	Date of Issue	Date of Maturity	Balance at June 30, 2004
Bond anticipation note	2.00%	05/08/03	05/01/05	$ 7,250,000
Bond anticipation note	3.00%	05/08/03	05/01/05	5,000,000
Bond anticipation note	3.00%	05/08/03	05/01/05	10,000,000
Bond anticipation note	3.00%	05/08/03	05/01/05	8,800,000
Bond anticipation note	1.04%	10/15/03	10/15/04	800,000
Bond anticipation note	1.70%	06/16/04	07/16/05	80,000
Total Governmental Activities:				$ 31,930,000

	Interest Rate	Date of Issue	Date of Maturity	Balance at June 30, 2004
Bond anticipation note	1.04%	10/15/03	10/15/04	$ 120,000
Bond anticipation note	1.04%	10/15/03	10/15/04	80,000
Bond anticipation note	1.04%	10/15/03	10/15/04	670,000
Bond anticipation note	2.00%	11/06/03	10/15/04	909,000
Bond anticipation note	2.00%	12/18/03	10/15/04	70,200
Bond anticipation note	2.00%	12/18/03	10/15/04	42,800
Bond anticipation note	2.00%	12/18/03	10/15/04	3,500,000
Bond anticipation note	2.00%	12/18/03	10/15/04	500,000
Bond anticipation note	1.30%	03/25/04	03/25/05	125,000
Bond anticipation note	1.20%	05/13/04	10/15/04	2,000,000
Total Business-Type Activities:				$ 8,017,000

The following summarizes activity in notes payable during fiscal year 2004:

	Balance Beginning of Year	New Issues	Maturities	Balance End of Year
Governmental Activities:				
Bond anticipation notes	$ 31,167,725	$ 880,000	$ (117,725)	$ 31,930,000
Business-type Activities:				
Bond anticipation notes	2,672,000	8,992,000	(3,647,000)	8,017,000
Total	$ 33,839,725	$ 9,872,000	$ (3,764,725)	$ 39,947,000

13. Other Liabilities

Other liabilities reported in the general fund consist primarily of various payroll deductions.

14. Long-Term Debt

A. General Obligation Bonds

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds currently outstanding are as follows:

Governmental Activities:

Description	Interest Rate	Maturity	Principal Amount
Fire truck	5.125%	2008	$ 112,000
School	5.125%	2007	58,000
Getty/Cherry	4.712%	2018	420,000
City hall	5.060%	2013	286,000
Brownstone	4.712%	2020	160,000
High school	3.765%	2023	3,040,000
Boardwalk	4.712%	2015	145,000
Boardwalk	3.765%	2017	450,000
Boardwalk	3.765%	2017	460,000
Boardwalk	3.765%	2017	160,000
DPW barn	6.310%	2007	250,000
Library	4.470%	2017	525,000
Library	4.712%	2020	3,095,000
School bonds	5.060%	2015	1,021,000
School bonds	4.470%	2017	425,000
Police station	5.125%	2009	120,000
Police station	5.060%	2015	1,148,000
Bullnose	4.712%	2015	215,000
Total Governmental Activities Debt			$ 12,090,000

Business-type Activities:

Description	Interest Rate	Maturity	Principal Amount
Water	5.060%	2014	$ 195,000
Water	4.490%	2017	1,650,000
Water	4.712%	2021	1,510,000
Sewer	5.250%	2009	350,000
Sewer	5.065%	2014	190,000
Sewer	5.060%	2014	150,000
Sewer	4.740%	2021	1,445,000
MWPAT	4.00-5.75%	2020	605,970
Total Business-Type Activities Debt			$ 6,095,970
Grand Total Bonds Payable			$ 18,185,970

B. *Future Debt Service*

The annual principal payments to retire all general obligation long-term debt outstanding as of June 30, 2004 are as follows:

Governmental	Principal	Interest	Total
2005	$ 1,050,000	$ 530,644	$ 1,580,644
2006	1,050,000	481,101	1,531,101
2007	910,000	436,286	1,346,286
2008	870,000	399,209	1,269,209
2009	865,000	346,561	1,211,561
2010 - 2014	4,125,000	1,221,731	5,346,731
2015 - 2019	2,520,000	460,600	2,980,600
Thereafter	700,000	73,400	773,400
Total	$ 12,090,000	$ 3,949,532	$ 16,039,532

The general fund has been designated as the source to repay the governmental-type general obligation long-term debt outstanding as of June 30, 2004.

Business-Type	Principal	Interest	Total
2005	$ 455,765	$ 256,224	$ 711,989
2006	456,373	237,764	694,137
2007	457,135	219,081	676,216
2008	458,041	200,147	658,188
2009	458,892	180,814	639,706
2010 - 2014	1,944,764	642,230	2,586,994
2015 - 2019	1,490,000	254,285	1,744,285
Thereafter	375,000	25,197	400,197
Total	$ 6,095,970	$ 2,015,742	$ 8,111,712

C. *Bond Authorizations*

Long-term debt authorizations which have not been issued or rescinded as of June 30, 2004 are as follows:

Date Authorized	Purpose	Amount
08/21/00	Sewer	$ 4,856,770
08/21/00	Water	3,185,230
06/24/02	Water	2,000,000
10/28/02	Water	900,000
07/14/03	Water	1,730,000
12/01/03	Sewer	1,500,000
04/28/04	Water	1,000,000
04/30/04	Public Wharf	250,000
Total		$ 15,422,000

D. *Changes in General Long-Term Liabilities*

During the year ended June 30, 2004, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 7/1/03	Additions	Reductions	Total Balance 6/30/04	Less Current Portion	Equals Long-Term Portion 6/30/04
Governmental Activities						
Bonds payable	$ 13,152	$ -	$ (1,062)	$ 12,090	$ (1,050)	$ 11,040
Other:						
Accrued employee benefits	2,313	-	(184)	2,129	-	2,129
Totals	$ 15,465	$ -	$ (1,246)	$ 14,219	$ (1,050)	$ 13,169
Business-Type Activities						
Bonds payable	$ 6,537	$ -	$ (441)	$ 6,096	$ (456)	$ 5,640
Other:						
Accrued employee benefits	95	24	-	119	(12)	107
Totals	$ 6,632	$ 24	$ (441)	$ 6,215	$ (468)	$ 5,747

15. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

16. Reserves of Fund Equity

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at June 30, 2004:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Permanent Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

17. Subsequent Events

Subsequent to June 30, 2004, the Town has incurred the following additional debt:

	Amount	Interest Rate	Issue Date	Maturity Date
Bond anticipation note	$ 5,482,000	3.00%	10/15/04	05/05/05

18. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the City is involved. The City's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

19. Post-Employment Health Care and Life Insurance Benefits

The City's employee contracts provide for health care and life insurance benefits to retirees, their dependents, or their survivors. These benefits are provided through the City's group plans. The cost of these benefits are included in the total cost of benefits for both active and retired employees. The cost and benefits for approximately 170 retirees, their dependents, or their survivors for the year ended June 30, 2004 was approximately $ 525,000.

20. Risk Management

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

21. Beginning Fund Balance Net Assets Restatement

The beginning (July 1, 2003) fund balances of the City have been restated as follows:

Government-Wide Financial Statements:

		Business-Type Activities Enterprise Funds			
	Governmental Activities	Sewer Fund	Water Fund	School Lunch Fund	Total
As previously reported	$ 36,758,516	$ 6,879,203	$ 16,402,657	$ 40,919	$ 23,322,779
Record School accrued payroll	(468,461)	-	-	-	-
Sewer capital project reclassification	1,986,892	-	-	-	-
Water capital project reclassification	426,680	-	-	-	-
Plum Island capital project reclassification	(20,945)	-	-	-	-
School lunch reclass	40,919	-	-	(40,919)	(40,919)
Private purpose trust fund reclassification	166,142	-	-	-	-
Record prior year unbilled revenue	-	394,742	330,149	-	724,891
As restated	$ 38,889,743	$ 7,273,945	$ 16,732,806	$ -	$ 24,006,751

Fund Basis Financial Statements:

	General Fund	School Building Fund	Stabilization Fund	Nonmajor Governmental Fund	Total Governmental Total
As previously reported	$ 3,188,256	$ (29,916,371)	$ 2,192,460	$ 2,495,301	$ (22,040,354)
Record School accrued payroll	(468,461)	-	-	-	(468,461)
Sewer capital project reclassification	-	-	-	1,986,892	1,986,892
Water capital project reclassification	-	-	-	426,680	426,680
Plum Island capital project reclassification	-	-	-	(20,945)	(20,945)
School lunch reclassification	-	-	-	40,919	40,919
Private purpose trust fund reclassification	-	-	-	166,142	166,142
As restated	$ 2,719,795	$ (29,916,371)	$ 2,192,460	$ 5,094,989	$ (19,909,127)

CITY OF NEWBURYPORT, MASSACHUSETTS

GENERAL FUND

SCHEDULE OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2004

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	Actual Amounts	
Revenues and Other Sources:				
Property taxes	$ 30,311,211	$ 30,311,212	$ 30,311,212	$ -
Excise taxes	2,270,329	2,270,329	2,165,419	(104,910)
Charges for services	139,329	137,974	36,781	(101,193)
Interest, penalties, and other taxes	361,898	361,898	290,689	(71,209)
Licenses and permits	181,135	181,135	310,852	129,717
Intergovernmental	5,864,038	5,864,038	6,131,732	267,694
Investment income	326,840	326,840	150,032	(176,808)
Fines and forfeits	105,730	105,730	96,626	(9,104)
Other	514,426	514,426	179,334	(335,092)
Transfers in	125,796	389,236	389,236	-
Other sources	1,211,762	2,291,680	2,291,680	-
Total Revenues and Other Sources	41,412,494	42,754,498	42,353,593	(400,905)
Expenditures and Other Uses:				
General government	2,328,349	2,469,989	2,413,852	56,137
Public safety	5,881,596	6,132,724	5,932,865	199,859
Education	18,315,114	18,224,836	18,224,836	-
Public works	1,415,006	1,497,622	1,377,890	119,732
Health and human service	1,527,758	1,532,486	1,514,286	18,200
Culture and recreation	1,082,147	1,103,992	1,053,612	50,380
Employee benefits	6,485,408	6,480,141	6,479,797	344
Debt service	2,521,091	2,524,089	2,492,012	32,077
Intergovernmental	1,666,089	1,666,089	1,832,921	(166,832)
Transfers out	5,000	937,594	937,594	-
Other uses	184,936	184,936	184,936	-
Total Expenditures and Other Uses	41,412,494	42,754,498	42,444,601	309,897
Deficiency of revenues and other sources over expenditures and other uses	$ -	$ -	$ (91,008)	$ (91,008)

See notes to financial statements.

CITY OF NEWBURYPORT, MASSACHUSETTS

Notes to the Required Supplementary Information
For the Year Ended June 30, 2004

Budget/GAAP Reconciliation

The budgetary data for the general and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

General Fund	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
Revenues/Expenditures (GAAP basis)	$ 43,119,152	$ 44,352,456
Other financing sources/uses (GAAP basis)	389,236	937,594
Subtotal (GAAP Basis)	43,508,388	45,290,050
Adjust tax revenue to accrual basis	(758,382)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(178,045)
Add end of year appropriation carryforwards to expenditures	-	479,757
To record the raising of prior year snow and ice deficits	-	184,936
To reverse the effect of non-budgeted State contributions for teachers retirement	(2,688,093)	(2,688,093)
Recognize use of fund balance as funding source	2,291,680	-
Other timing issues	-	(644,004)
Budgetary basis	$ 42,353,593	$ 42,444,601

Board of Water Commissioners
Newburyport Water Works
108th Annual Report
For Fiscal Year 2004

To Mayor Clancy and members of the City Council:

The Board of Water Commissioners hereby submits the 108th annual report of the Newburyport Water Works for fiscal year 2004.

Commissioners:

Gretchen Friede, Chairman	David Erekson
Barbara Cook, Vice Chairman	George Lawler
	Gerald Volpone

Newburyport Water Works serves Newburyport, portions of Newbury and sells water to West Newbury. There are approximately 7000 residential and 1000 business customers. The staff of 20 run the business office in city hall, operate treatment and pumping facilities and maintain the distribution system. Eighty percent of the water comes from reservoirs along the city border with West Newbury and twenty percent from two wells within the city. The reservoir water is treated at Spring Lane treatment plant and pumped into the distribution system along with water from the two wells. Water is distributed to customers via 80 miles of water mains. The treatment plant is in operation and staffed 24 hours a day, 7 days a week. After-hour emergencies are directed to the treatment plant where staff can immediately page our on-call construction crew to respond. Newburyport Water Works is self-sufficient in that water rates and fees are set to fund the entire budget.

Business Office:

The business office handles metering, billing and customer issues, along with overall administration. In addition, the Director is in charge of planning, communications and major project/program management. During FY04, the Water System Improvement Project went out for bid with the construction of major upgrades to the wells, pumping stations and treatment plant due to start in early FY05. Also, design of improvements necessary for the reactivating of Bartlett Spring Pond were awarded. A Water Rate Study was completed with a change to a two-step water conservation rate structure scheduled from implementation in early FY05. As well, the design of a Surface Water Supply Protection Plan funded by a Department of Environmental Protection grant was submitted for final approval. Water saving devices for use both in and outside the home are offered at cost in addition to sponsoring the sale of rain barrels for lawn and garden irrigation.

Operations:

All operations staff are certified. They manage the reservoirs and wells, and operate and maintain the pumping stations and treatment plant. They conduct thousands of tests to monitor water quality and look for more than 120 contaminants, making sure our water is safe and in compliance with all regulations. We are proud to say that our water quality meets or surpasses all state and federal water quality standards again this year. During this past year, the steps necessary to seek an increase in our water withdrawal permit were begun.

Construction:

Our construction staff maintains water mains, valves, hydrants and meters, and responds to emergencies 24 hours a day, seven days a week. In addition to routine maintenance work, they continued to construct new mains and their associated customer service lines as part of the ongoing main replacement program. The installation of a new water main along Green Street was completed. As part of the ongoing program to upgrade meters, more than 200 replacement meters were installed.

Capital Projects:

Phase I and Phase II of the Water Works Improvements Projects went out for bid. Funding for the project was secured through the State Revolving Loan Funds and local bond appropriation. Construction began in early FY05 on these improvements.

Prepared by,

Donald A. Finocchio
Director, Newburyport Water Works

City of Newburyport

Office of the
Sewer
Commissioners

Mary Anne Clancy
Mayor

Newburyport City Hall
60 Pleasant Street
Newburyport, MA 01950

Tel: 978-465-4414
Fax: 978-465-9242

www.cityofnewburyport.com

February 22, 2005

The Newburyport Sewer Department operates approximately seventy five miles of sewer mains, sixteen lift stations and a 3.4 MGD secondary activated sludge treatment plant called the Wastewater Treatment Facility (WWTF). In Fiscal Year 2004 (FY04), an average of 2.25 MGD of sewerage flow was pumped and treated at the WWTF for a total treated volume of over 810 million gallons.

Our NPDES permit requires removals for BOD and TSS of 85%. Average removals for TSS were approaching 96%, while average removals for BOD were approaching 95%, indicating better removal efficiency from the previous fiscal year. The NPDES permit required maximum concentrations for BOD and TSS in the effluent are 30 mg/l (or 30 parts per million) on an average monthly basis. As can be seen from the results listed below, concentrations for BOD and TSS were routinely below 15 mg/l and 11 mg/l respectively.

Month	Flow (MGD)	Effluent BOD (mg/l)	BOD % Removed	Effluent TSS (mg/l)	TSS % Removed
July 03	2.09	11	96	06	97
Aug 03	2.30	08	96	06	97
Sep 03	2.07	11	95	06	97
Oct 03	2.16	14	94	08	96
Nov 03	2.04	10	96	07	97
Dec 03	2.37	09	95	08	95
Jan 04	2.09	15	94	11	96
Feb 04	1.87	11	95	09	96
Mar 04	1.85	14	94	11	94
Apl 04	2.96	12	93	08	94
May 04	2.45	11	95	07	96
Jun 04	2.32	10	96	08	96

This Department responded to 133 sewer calls in FY04. This was a 10% decrease from the previous fiscal year. We also responded to 1 odor complaint. This is significantly less than the 45 odor complaints responded to in CY1995 and is due to the increased efforts in this area as well as the recently completed odor control project. We received, approved and inspected the construction of 44 new connections to the system from 6 separate areas of the City.

This department continues to operate under its Capital Plan, which is updated annually and is separated into immediate, 1 year, 2 year, 3 year and 5 year increments. This plan is consistent with the City's Vision Statement of maintaining and improving the City's infrastructure to meet the needs of the ratepayers while simultaneously operating our infrastructure in the most efficient manner possible.

Finally, this department undertook significant projects in FY2004 including completion of over $3.0 million of improvements to the sewer collection system. This project resulted in the removal of over 500,000 gallons per day of clean water that was infiltrating into the municipal sewer system. The department received approximately $32,000 from the USHUD for this project bringing the total amount of outside funding assistance for this project to over $2.65 million (from 3 separate agencies). The Department also began the construction of the Low Street sewer project.

Additional work completed in FY2004 included continued efforts on composting (recycling) of our sludge; various improvements at the WWTF; cleaning tens of thousands feet of sewer pipes; continuation of the Department's Infiltration/Inflow (I/I) reduction program; Geographic Information Systems (GIS) activities; extensive efforts with assisting with the Plum Island sewer and water project; continuation of the FOG Reduction Program; permitting and inspection of various developments; various upgrades to lift stations; replacement of sewer manhole frames and covers on various areas of the City; repairs/replacement of various sewers throughout the City; Efforts associated with the WWTF NPDES Permit Renewal; update of WWTF Risk Management Plan; training efforts that result in sewer department having lowest Worker's Comp Claims of any City Public Works department; Phase II Stormwater implementation tasks; and the replacement of 2 Underground Storage tanks.

Finally, the Sewer Department is proud that in April 2004 our Chairman, David Hanlon, was a recipient of the 2004 APWA National Top Ten Public Works Award as recognized by the American Public Works Association (APWA).

This department serves approximately 18,000 customers and stands ready and able to serve each of them as well as answer any and all questions and comments they may have.

Very truly yours,

NEWBURYPORT SEWER DEPARTMENT

Brendan B. O'Regan
Superintendent

Newburyport Retirement System
60 Pleasant Street, City Hall
Newburyport, MA 01950

Board Members
Nolan R. Morris, Jr.
Maura Lawton Perkins
Franklin Spaulding, Chairman
William Squillace, City Auditor
Christopher R. Sullivan

Telephone
(978) 465-6619
Fax
(978) 462-4042

Honorable Mary Anne Clancy
60 Pleasant Street
Newburyport, Massachusetts

Dear Mayor Clancy:

We present herewith the report for the Newburyport Retirement System for the year ending December 31, 2003:

Membership at Close of Year

Active	341
Inactive	72
Pensioners	234
Deaths	0
Withdrawals	17

Balance Sheet

Assets

Cash	61,474.68
PRIT Equity Funds	17,377,382.75
Standish Fixed Income Funds	11,543,716.15
Accounts Receivable	1,285,997.17
Accounts Payable	- 60.97
	$ 30,268,509.78

Liabilities

Annuity Savings Fund	8,494,782.22
Annuity Reserve Fund	4,530,139.04
Military Service Fund	18,266.73
Pension Fund	4,324,637.18
Pension Reserve Fund	12,900,684.61
	$ 30,268,509.78

CITY OF NEWBURYPORT
CONSERVATION COMMISSION
60 PLEASANT STREET
NEWBURYPORT, MA 01950
978-465-4462

To Her Honor the Mayor and Members of the City Council:

The Newburyport Conservation Commission is delegated with the primary responsibility of administering and enforcing the Massachusetts Wetlands Protection Act (General Laws Chapter 131, Section 40), the Newburyport Wetlands Ordinance, and for the administration of the Agricultural Preservation Restriction Program within the City of Newburyport.

In the performance of these duties, the Commission, over the course of 24 public meetings, conducted public hearings on 32 Notices of Intent. From these, 25 were approved subject to appropriate conditions, 2 were withdrawn, 13 Amended Orders of Conditions were issued, and 3 were denied. There were no Abbreviated Notice of Intents and 1 Abbreviated Notice of Resource Area Delineation filed with the Commission. The Commission received 20 Requests for Determination of Applicability of the Wetlands Protection Act, issuing 15 Negative and 3 Positive Determinations, with 2 Requests that were withdrawn. The Commission issued 1 Extension of Order of Conditions, 3 Enforcement Orders, and 10 Certificates of Compliance.

The Conservation Commission has generated funds from filing fees established by the Department of Environmental Protection (DEP). As established by legislation, these funds have been placed in a separate account to be appropriated only for conservation purposes.

At the present time, there are six members of the Newburyport Conservation Commission.

Respectfully submitted,

Tracy Peter, Conservation Administrator

Paul Healy, Chairman
David McDonald
Mary Murphy Guerrera
Laurie Suda
John Van Loan
Elizabeth Stewart

CITY OF NEWBURYPORT
PLANNING BOARD
60 PLEASANT STREET
NEWBURYPORT, MA 01950
978-465-4462

To Her Honor the Mayor and Members of the City Council:

The Newburyport Planning Board is delegated with the responsibility of administering Massachusetts General Laws Chapter 41 Section 81 A-GG; Municipal Planning and Subdivision legislation and M.G.L. 40A, the adoption of Zoning Ordinances for the City of Newburyport. The establishment of Planning Boards was authorized by legislature under the provisions of section 81-A of M.G.L., Ch. 41. Planning Boards are responsible for all planning functions within the municipality.

The duties of the Planning board, as set forth in the 1936 Act, include the following:

To make careful studies;
To prepare plans of resources, possibilities and needs of the city;
To report annually to city council regarding the condition of the city or town;
To act as park commissioners in a town so authorized;
To make a master or study plan;
To have an official map prepared if authorized by city council or town; and
To review and submit a report regarding the layout, alteration, relocation or discontinuance of public ways.

In the course of theses duties the Planning Board held 23 Public Meetings in FY 2004. During the year the Planning Board conducted (2) two public hearings for Definitive Plans and (3) three public hearings for Site Plan Review. The Planning Board voted approval on (6) six Approval Not Required (ANR) plans which created (11) eleven buildable lots, (1) one non-buildable lot, and established (2) two lots with new lot lines. The Planning Board voted approval on two (2) plan under Section VI-C of the Newburyport Zoning Ordinance, which allowed for (21) twenty-one new housing units.

The Planning Board generates funds from filling fees established under Section V of the Rules and Regulations for the Subdivision of Land in Newburyport, as well as requires separate fees to cover costs of technical review, in accordance with M.G.L. Chapter 44, Section 53A-G.

Currently, the board has eight members and is awaiting the appointment of another member.

Respectfully submitted,

Douglas Locy, Chairman

Daniel Bowie
Bonnie Sontag
Brian Tierney
Jim McCarty
Jeffrey Roelofs
Henry Coo
Sue Grolnic

CITY OF NEWBURYPORT
ZONING BOARD OF APPEALS
60 PLEASANT STREET
NEWBURYPORT, MA 01950
978-465-4462

To Her Honor the Mayor and Members of the City Council:

The following applications were acted on by the Newburyport Zoning Board of Appeals in FY 2004.

Appeals	2	(1 denied, 1 lack of jurisdiction)
Dimensional Variances	28	(19 approved, 5 denied, 4 withdrawn)
Special Permits	10	(6 approved, 2 denied, 2 withdrawn)
Special Permits for Non-Conformities	47	(40 approved, 5 denied, 2 withdrawn)
Use Variances	7	(5 approved, 2 denied)

Respectfully submitted,

Edward Ramsdell
Robert Ciampitti
Duncan LaBay
Carrie Poirier
Lela Wright
Bill Ladas
Tom Jones

Report of the Building Department

To Her Honor the Mayor and Members of the City Council:

Pursuant to the duties of my office, as duly appointed Building Commissioner/Codes Administrator for the City of Newburyport, I, herewith, file our department's fiscal report as mandated by Community ordinances and Massachusetts Law. This department appreciates your continued support, cooperation and assistance in our endeavors to serve and provide the required regulatory services to our people.

The City's permit applications received, plan reviews requested, inspections performed, Community Use and Occupancy certifications issued are reflected below for the dates of Fiscal Year July 1, 2003 to June 30, 2004.

Additions	108	$8,077,738
Alterations	567	$12,204,173
Foundations	2	$32,000
New Buildings	40	$24,251,652
Pool	18	$351,875
Sign	41	$100,812
Woodstove	24	$33,197
Wrecking	17	$127,445
	Total.....	$45,178,692

Use & Occupancy Permits	30
Administrative Plan Review	89
Total Fees Collected	$110,503

Newburyport License Commission
2004

Restaurants, All Alcohol	*17 @ $1750*	*Total $29,750*
The RockFish	Glenn's Galley	The Grog
Agave Restaurant	Not Your Average Joe's	Blu Water Café
Joseph's Winter Street Café	Rossi's	Ten Center Street
Michael's Harborside	Rosie O'Shea's	Thirsty Whale
Starboard Galley	Szechuan Taste	Aquatini
David's Restaurant	Black Cow	

Function Halls, All Alcohol	*2 @ $1750*	*Total $3,500*
Steeple Hall	Phoenix Room	

Restaurants, Wine & Malt	*5 @ $1000*	*Total $5,000*
Purple Onion Bottega Toscana	Papa Gino's Angie's	Mr. India

Fraternal Clubs and Organizations	*4 @ $1000*	*Total $4,000*
Neptune Veterans Firmens Assoc.	Dalton Club Elk's Lodge #909	North End Boat Club

Package Store, All Alcohol	*4 @ $1750*	*Total $7,000*
New England Wine & Spirits Leary's Spirits	Port Beer & Wine	Port Wine & Spirits

Package Store, Wine & Malt	*5 @ $1000*	*Total $5,000*
Shyam's Whistlestop	Richdale	Stickney's Beverage
Newburyport Gourmet Pantry	White Hen Pantry	

Inn Street Vendors	*3 @ $400*	*Total $1200*
Shirley Lattime	Kimball Company	Wendy Smith

Hawkers & Peddlers	*2 @ $50*	*Total $100*

Common Victualers	*50 @ $75*	*Total $3,750*

Entertainment—Live (Acoustic)	*5 @ $100*	*Total $500*

Entertainment---Live (Amplified)	*12 @ $750*	*Total $9000*

Electronic Devices—TV, Radio, CD etc.	*77 @ $50*	*Total $3,850*

Automatic Amusement Devices	*21 @ $50*	*Total $1,050*

Lodging, Bed & Breakfast	*13 @ $20*	*Total $ 260*

One Day All Alcoholic Licenses (Charitable)	*5 @ $25*	*Total $ 125*

One Day, Wine & Malt Licenses (Charitable)	*17 @ $20*	*Total $340*

Festival, Labor Day		*Total $1,950*

Total monies collected for License Commission Fees in 2004 $76,375

REPORT OF THE CITY CLERK

VITAL STATISTICS

July 1, 2003 - June 30, 2004

BIRTHS	MALES	FEMALES
Births Recorded	533	480
Births in Newburyport parents residing in City	56	48
Births in Newburyport parents residing elsewhere	402	360
Births outside Newburyport parents residing in City	75	72

DEATHS		
Deaths Recorded	159	208
Residents of Newburyport died in City	46	91
Non-residents died in Newburyport	102	100
Residents of Newburyport died elsewhere	11	17

MARRIAGES	
Marriage Licenses Issued	168

Newburyport Municipal Prelimianary Election September 16, 2003

Office	Ward 1P	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	TOTAL
Mayor								
Blank	6	11	19	15	16	15	17	**99**
Lavender	110	143	126	170	281	181	253	**1264**
Reed	40	148	144	131	152	154	167	**936**
Clancy	27	205	167	175	226	252	246	**1298**
Kelleher	26	35	25	22	29	30	51	**218**
Write-in	0	0	0	1	2	1	1	**5**
TOTAL	**209**	**542**	**481**	**514**	**706**	**633**	**735**	**3820**
Councillor								
Blank	6	10						**16**
Ferrick	76	125						**201**
McFarlane	76	205						**281**
Gillis	51	200						**251**
Write-in	0	2						**2**
TOTAL	**209**	**542**	**0**	**0**	**0**	**0**	**0**	**751**
Councillor								
Blank							37	**37**
Herndon							160	**160**
Farrell							183	**183**
Hutcheson							203	**203**
Robbins							149	**149**
Write-in							3	**3**
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**735**	**735**

Newburyport Municipal Prelimianary Election September 16, 2003

Office	Ward 1P	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	TOTAL
Mayor								
Blank	6	11	19	15	16	15	17	**99**
Lavender	110	143	126	170	281	181	253	**1264**
Reed	40	148	144	131	152	154	167	**936**
Clancy	27	205	167	175	226	252	246	**1298**
Kelleher	26	35	25	22	29	30	51	**218**
Write-in	0	0	0	1	2	1	1	**5**
TOTAL	**209**	**542**	**481**	**514**	**706**	**633**	**735**	**3820**
Councillor								
Blank	6	10						**16**
Ferrick	76	125						**201**
McFarlane	76	205						**281**
Gillis	51	200						**251**
Write-in	0	2						**2**
TOTAL	**209**	**542**	**0**	**0**	**0**	**0**	**0**	**751**
Councillor								
Blank							37	**37**
Herndon							160	**160**
Farrell							183	**183**
Hutcheson							203	**203**
Robbins							149	**149**
Write-in							3	**3**
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**735**	**735**

Newburyport Municipal Prelimianary Election September 16, 2003

Office	Ward 1P	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	TOTAL
Mayor								
Blank	6	11	19	15	16	15	17	**99**
Lavender	110	143	126	170	281	181	253	**1264**
Reed	40	148	144	131	152	154	167	**936**
Clancy	27	205	167	175	226	252	246	**1298**
Kelleher	26	35	25	22	29	30	51	**218**
Write-in	0	0	0	1	2	1	1	**5**
TOTAL	**209**	**542**	**481**	**514**	**706**	**633**	**735**	**3820**
Councillor								
Blank	6	10						**16**
Ferrick	76	125						**201**
McFarlane	76	205						**281**
Gillis	51	200						**251**
Write-in	0	2						**2**
TOTAL	**209**	**542**	**0**	**0**	**0**	**0**	**0**	**751**
Councillor								
Blank							37	**37**
Herndon							160	**160**
Farrell							183	**183**
Hutcheson							203	**203**
Robbins							149	**149**
Write-in							3	**3**
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**735**	**735**

NOVEMBER 4, 2003 MUNICIPAL ELECTION

OFFICE	WARD 1P	WARD 1	WARD 2	WARD 3	WARD 4	WARD 5	WARD 6	TOTAL
MAYOR								
Blanks	7	23	29	17	22	29	21	148
Lavender	165	287	334	402	540	446	570	2744
Clancy	135	495	557	491	540	560	556	3334
Write-ins	2	6	11	5	9	8	9	50
TOTAL	**309**	**811**	**931**	**915**	**1111**	**1043**	**1156**	**6276**
COUNCILLOR-AT-LARGE								
Blanks	628	1345	1624	1546	1982	1829	2181	11135
McCarthy	137	354	466	486	485	548	504	2980
Connell	106	345	333	403	552	447	444	2630
Erekson	77	230	248	240	296	312	383	1786
Holaday	124	365	462	382	424	419	399	2575
Kijek	68	98	104	130	207	133	146	886
Kostandin	31	79	71	92	128	171	153	725
Marcus	98	293	322	346	406	296	328	2089
Mullins	80	315	392	324	343	345	299	2098
O'Brien	85	230	234	292	361	386	566	2154
Wyser	109	386	389	325	358	324	368	2259
Write-in	2	15	10	9	13	5	9	63
TOTAL	**1545**	**4055**	**4655**	**4575**	**5555**	**5215**	**5780**	**31380**

SCHOOL COMMITTEE	WARD 1P	WARD 1	WARD 2	WARD 3	WARD 4	WARD 5	WARD 6	TOTAL
Blanks	485	1101	1287	1090	1435	1224	1501	8123
Cummings	103	252	307	316	409	392	415	2194
Jones	113	319	394	489	471	472	449	2707
Pearson	123	406	455	424	528	522	621	3079
Wright	103	351	354	422	488	510	481	2709
Write-ins	0	4	6	4	2	9	4	29
TOTAL	**927**	**2433**	**2803**	**2745**	**3333**	**3129**	**3471**	**18841**
WARD COUNCILLOR								
Blanks	10	24	60	280	352	72	103	901
Candidate #1	125	368	539	616	716	434	533	3331
Candidate #2	174	418	331			533	512	1968
Write-ins	0	1	1	19	43	4	8	76
TOTALS	**309**	**811**	**931**	**915**	**1111**	**1043**	**1156**	**6276**

WARD	Candidate #1	Candidate #2
Ward 1	MacFarlane	Gillis
Ward 2	Earls	Nichols
Ward 3	Shanley	
Ward 4	Fowler	
Ward 5	Spaulding	Vogel
Ward 6	Farrell	Hutcheson

July 14, 2003

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED TRAFFIC AND MOTOR VEHICLES.

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13 Traffic and Motor Vehicles
Article IV Specific Street Schedules
Division 6 Stopping Standing and Parking

Section 13-175. Same – Two hours.

No person shall park a vehicle for longer that two (2) hours between the hours of 9:00am and 6:00pm of any day except Sundays and holidays in the following described streets of parts thereof:

Add:

Street	**Restriction**
Pleasant Street	From State Street to ~~Summer Street~~ Titcomb Street both sides exclusive of existing thirty minute parking restrictions.

Delete:

All other existing ordinances regarding one and two hour parking restrictions on Pleasant Street.

_____
Councillor John W. Pramberg

In City Council July 14, 2003:

Councillor Kelley moved to refer to Public Safety Committee seconded by Councillor Pramberg. Discussion followed regarding the recent change in parking at this location and petition submitted by residents.
Motion passed on a unanimous voice vote with the stipulation that a public hearing would be scheduled.

In City Council August 11, 2003:

Councillor O'Brien moved to suspend the rules to take out of order seconded by Councillor Pramberg. So voted.
Councillor Spaulding moved to approve seconded by Councillor Kelley.
Councillor McFarlane reported that Public Safety approved this order with some concerns.
On a roll call vote 10 yes and 1 present (Earls) Ordinance passed first reading and ordered published.

In City Council September 8, 2003:

Councillor Kelley moved to approve seconded by Councillor Pramberg.
On a roll call vote 10 yes, 1 present (Earls) Ordinance passed second and final reading.

Approve: _____
Alan P. Lavender, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

September 29, 2003

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED ZONING ORDINANCE OF THE CITY OF NEWBURYPORT
Be it ordained by the City Council of the City of Newburyport as follows:

Amend Appendix A, Zoning Ordinance of the City of Newburyport, by inserting in its entirety the following Section XIX, Water Resource Protection District Ordinance.

Section XIX. WATER RESOURCE PROTECTION DISTRICT ORDINANCE
XIX-A. PURPOSE OF DISTRICT
The purpose of this Water Resource Protection District is:

1. To promote the health, safety, and general welfare of the community by ensuring an adequate quantity and highest quality of water possible for residents, institutions and businesses of the City of Newburyport.

2. To preserve and protect existing and potential watersheds and aquifers for drinking water supplies.

3. To prevent temporary and permanent contamination in Water Resource Protection District.

4. To protect the community from the detrimental use and development of land and water within the Water Protection District.

_____
Councillor Karen J. Kelley

Full text available at the City Clerk's office.
In City Council September 29, 2003:
Councillor Kelley moved to approve the amended ordinance seconded by Councillor Reffett.
On a roll call vote 11 yes ordinance passed first reading and ordered published.
In City Council October 27, 2003:
Councillor Kelley moved to approve seconded by Councillor Reffett. On a roll call vote 8 yes, 3 absent (McCarthy, McFarlane, O'Brien) Ordinance passed second and final reading.

Approve: _____
Alan P. Lavender, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

October 27, 2003

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED TRAFFIC AND MOTOR VEHICLES.
Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 13 Traffic and Motor Vehicles
Article IV Specific Street Schedules
Division 6 Stopping, Standing and Parking
Section 13-168 Parking restricted on certain streets

No person shall park any vehicle on the following streets or portions of streets as indicated below:

ADD:

Street	*Restriction*
Auburn and Greenleaf Streets	No parking on all sides around the traffic island at the intersection of Auburn and Greenleaf Streets.

_____
Councillor Karen J. Kelley

In City Council October 27, 2003:
Councillor Spaulding moved to suspend the rules to allow for a first reading seconded by Councillor Kelley. So voted.
Councillor Kelley moved to approve first reading and ordered published. So voted.
In City Council November 10, 2003:
Councillor Kelley moved to approve seconded by Councillor Pramberg. On a roll call vote 9 yes, 2 absent (Mcfarlane, Spaulding) order passed second and final reading.

Approve: _____
Alan P. Lavender, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

November 10, 2003

City of Newburyport
Zoning Ordinance Amendments

1. Section XXII: Courts and Lanes
Amend the Zoning Ordinances to establish Section XXIII in the Zoning Ordinance as follows:
Purpose:
The purposes of providing common access driveways to more than one residential, institutional, agricultural, food service, industrial or marine use rather that by individual driveways for each dwelling unit/lot are to:

2. Open Space in Residential Zoning Districts: Amend Section II, and Section V.A.
Purpose:
To standardize the open space requirements across all residential zoning districts in order to limit unregulated expansion of driveways and off- street parking as well as maintain consistency with other dimensional requirements such as lot coverage.

3. Accessory Structures:
Amend Section VI.F Yard Requirements (setbacks) by adding the paragraph at the end of said section as follows:

4. General Acute Medical District (M)
Amend Zoning Map, Section V.-E, V.D, VII.C,V.D.

Full text of all amendments available at City Clerk's Office, City Hall, Newburyport, MA

In City Council November 10, 2003:
Councillor Kelley moved to approve a first reading of the above stated zoning amendments, seconded by Councillor Reffett. On a roll call vote 9 yes, 2 absent (McFarlane, Spaulding) ordinance passed first reading and ordered published.
In City Council December 8, 2003:

Councillor Kelley moved to approve collectively seconded by Councillor McCarthy.
On a roll call vote 9 yes, 1 no (Pramberg) and 1 absent (Spaulding) Ordinance passed second and final reading.

February 9, 2004

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED ADMINISTRATION.

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 2 Administration

Article II

§ 2-31 Change of Name of Committee

The Committee now known as "A Committee on Public Service" shall have its name changed to "A Committee on Neighborhoods and City Service".

§2-34 Change Title of this Section to read: "Responsibilities of Committee on Neighborhoods and City Service".

Also remainder of section shall read "the Committee on Neighborhoods and City Service" shall be concerned with all the activities in the public works department and lighting and city cemeteries".

Rules Committee

_____
Councillor Erford C. Fowler, Chair

_____
Councillor James Shanley

_____
Councillor Chip Wyser

In City Council February 9, 2004:

Councillor Gillis moved to approve seconded by Councillor Fowler.

On a roll call vote 11 yes ordinance passed first reading and ordered published.

In City Council February 23, 2004:

Councillor Gillis moved to approve seconded by Councillor Wyser. On a roll call vote 10 yes, 1 absent (Fowler) Ordinance passed second and final reading.

Approve: _____
Mary Anne Clancy, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

February 9, 2004

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED PARKS AND RECREATION.

Be it ordained by the City Council of the City of Newburyport as follows:

Section 11-32 Same – Board of Commissioners; term of office

Change
The Mayor shall appoint five (5) persons to constitute the board of commissioners of Moseley Woods. Each Commissioner of said board shall be appointed for a term of not in excess of three (3) years, and the appointments shall be so made that the terms of not more than two (2) commissioners shall expire in any single year. The appointments shall be made on or before the first Monday of February. All members shall hold office until their respective successors are appointed.

_____
Councillor Thomas S. Farrell

In City Council February 9, 2004:
Councillor Farrell moved to approve seconded by Councillor Holaday,
On a roll call vote 11 yes ordinance passed first reading and ordered published.
In City Council February 23, 2004:
Councillor Vogel moved to approve seconded by Councillor Shanley. On a roll call vote 10 yes, 1 absent (Fowler) Ordinance passed second and final reading.

Approve: _____
Mary Anne Clancy, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

March 29, 2004

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES.

Be it ordained by the City Council of the City of Newburyport as follows:

Chapter 12 Streets, Sidewalks, and Other Public Places

Section 12-144 is hereby amended by adding the following paragraph to read as follows:

Said commission is authorized to enter into a lease with the Trustees of the Newburyport Waterfront Trust ("Trust") for the property shown as "Area to be Leased 4,662 Sq. Ft." on a sketch plan filed with the City Clerk. Any future lease agreement shall be governed by the terms of this section. A copy of any lease and any amendments entered into by said commission and the Trust shall be filed with the City Clerk.

_____
Councillor Thomas O'Brien

In City Council March 29, 2003:
Councillor Connell moved to suspend the rules to allow for a first reading of this ordinance seconded by Councillor Shanley. So voted.
Councillor Holaday moved to approve first reading and review by General Government seconded by Councillor Gillis. On a roll call vote 11 yes ordinance passed first reading and ordered published.
In City Council April 26, 2004:
Councillor Gillis moved to approve seconded by Councillor McCarthy.
On a roll call vote 9 yes, 2 absent (Farrell, Fowler) ordinance approved.

Approve: _____
Mary Anne Clancy, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

June 7, 2004

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED BUILDING AND BUILDING REGULATIONS

Article III. Building Construction Standards
Section 5-62. Fees

The following fees for building permits for buildings or structures pursuant to the building code adopted in section 5-61 shall be pursuant to the schedule set forth in this section, and shall be payable to the office of the city treasurer/collector by the owner before such a permit is issued. All religious societies, churches, hospitals, charitable institutions and persons building fall-out shelters for protection in the event of enemy attacks, shall be exempted from payment of all fees under this section.

(1)	First $1,000 of cost estimate:	$ 50.00
(2)	Each additional $ 1,000.00 of cost estimate or part thereof:	$ 10.00

_____
Councillor Jeremy P. Gillis

In City Council June 7, 2004:
Councillor Gillis moved to suspend the rules to allow for a first reading of this ordinance seconded by Councillor Farrell. So voted.
Councillor Holaday moved to approve first reading and order published seconded by Councillor Farrell. So voted on a unanimous voice vote.
Councillor Earls moved to also have this ordinance reviewed by General Government and Budget and Finance seconded by Councillor Gillis. So voted.
In City Council June 28, 2004:
Councillor Holaday moved to remove from committee seconded by Councillor Gillis. So voted.
Councillor Vogel moved to approve seconded by Councillor Gillis.
Councillor Earls moved to reduce the $10.00 fee to $5.00 seconded by Councillor Connell. On a roll call vote 5 yes, 4 no (Farrell, Holaday, Vogel, O'Brien) and 2 absent (Shanley, Wyser) Motion failed.
Councillor Earls moved to amend by including a review in six (6) months seconded by Councillor Gillis. So voted.
On a roll call vote 8 yes, 1 no (Connell) and 2 absent (Shanley, Wyser) ordinance passed second and final reading.

Approved: _____
Mary Anne Clancy, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

June 7, 2004

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED LICENSES, PERMITS AND BUSINESS REGULATIONS

Article VII. Transient Vendors, Hawkers and Peddlers
Division 2. Transient Vendors
Sec. 9-136. Fees

An applicant for a full season transient vendor's license under this division shall pay an annual license fee of three hundred ($300.00) (January 1, 2005 $400.00) for the season defined in section 9-138 (d). An applicant for a special transient vendor's license shall pay a fee equal to Fifty Dollars ($50.00) for each day at the special event for which the license is valid.

_____
Councillor Jeremy P. Gillis

In City Council June 7, 2004:
Councillor Vogel moved to suspend the rules to allow for a first reading of this ordinance seconded by Councillor Gillis. So voted.
Councillor Gillis moved to approve first reading and order published seconded by Councillor McCarthy. So voted on a unanimous voice vote.
In City Council June 28, 2004:
Councillor Gillis moved to approve seconded by Councillor Vogel.
On a roll call vote 9 yes, 2 absent (Shanley, Wyser) ordinance passed second and final reading.

Approve: _____
Mary Anne Clancy, Mayor

Attest: _____
John F. Moak, City Clerk

Date: _____

June 7, 2004

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED ANIMALS

Be it ordained by the City Council of the City of Newburyport as follows:

Article II Dogs

Section 3 – 26 Leash required

(b) Failure to comply with subsection (a) shall be punishable by the following schedule of fines:

(1)	First offense	$ 25.00
(2)	Second offense	50.00
(3)	Third offense	75.00

Section 3 27 Licensing of dogs and kennels.

(a) All dogs six (6) months old or older must be licensed and tagged. Licensing will be done in the office of the city clerk. The owner or keeper of any dog in the city shall obtain a license by April first of each year. The license fees for dogs shall be as follows:

(1)	Neutered males and spayed females	$ 10.00
(2)	Unneutered males and unsprayed females	10.00

(b) Kennel license fees shall be as follows:

(1)	Four (4) dogs	$ 30.00
(2)	Five (5) to ten (10) dogs	50.00
(3)	Ten (10) or more dogs	100.00

_____

Councillor Jeremy P. Gillis

In City Council June 7, 2004:

Councillor Gillis moved to suspend the rules to allow for a first reading of this ordinance seconded by Councillor Holaday. So voted.

Councillor Gillis moved to approve first reading and order published and to be reviewed by General Government and Budget & Finance seconded by Councillor Earls. So voted on a unanimous voice vote.

In City Council June 28, 2004:

Councillor Vogel moved to take from committee seconded by Councillor McCarthy. So voted.

Councillor Gillis moved to approve seconded by Councillor Holaday.

Councillor Holaday moved to amend by changing un-neutered and un-spaded animals to $15.00 and to include a six month review seconded by Councillor Gillis. Amendment so voted.

On a roll call vote 9 yes, 2 absent (Shanley, Wyser) ordinance as amended passed second and final reading.

Approve: _____ Attest: _____

Mary Anne Clancy, Mayor John F. Moak, City Clerk

Date: _____

NEWBURYPORT BOARD OF HEALTH

ANNUAL REPORT

FISCAL YEAR 2004

The Newburyport Board of Health hereby submits its annual report for the Fiscal Year July 1, 2003 – June 30, 2004.

The Board of Health performs the following functions through its department.

1. Visiting Nurse Association oversight, scheduling of clinics, vaccine distribution, and communicable disease surveillance.

2. Food Service Establishment inspections and inspections related to other environmental issues as well as housing inspections, nuisance complaint inspections, and periodic inspections, in conjunction with the licensed site professional employed by the city, of the Crow Lane Landfill.

3. Operates the Recycling Center, Compost Facility, and Household Hazardous Waste Collections, and oversees daily recycling.

4. Responsible for Animal Control activities in the city, such as, care of animals in custody, patrolling parks, issuing citations, and providing emergency response for animal related emergencies 24 hours a day.

5. Responsible for oversight of the Animal Inspector which performs animal quarantines, animal bite investigations, rabies investigations, and inspects barns and farm animals.

6. Oversees the Sealer of Weights & Measures whose responsibility is to inspect measurement devices in the city used to sell retail products, and goods.

7. Oversees Solid Waste collection in the city and responds to complaints and other solid waste collection problems.

The Health Department performed the following functions during fiscal year 2004.

Home Health Visiting Nurse Association

The Newburyport Board of Health contracts with Home Care, Inc., a division of the Home Health Foundation, for Public Health Nursing Services. Services include, but are not limited to communicable disease reporting and follow-up, TB case management, reporting and testing, immunization clinics, blood pressure clinics, community resource and referral, community education, yearly public flu clinics, and home visits as needed. During the yearly flu vaccine campaign, 1910 individuals were vaccinated for influenza. Twenty-Six (26) pneumonia vaccines and eighteen (18) tetanus boosters were also administered. The Public Health Nurse also identified Lyme Disease and Hepatitis C as the most frequent reportable diseases in the community. A collaborative effort was set up with Anna Jaques

Community Advisory Benefits Committee to increase physician and resident awareness of these diseases. Department of Public Health information brochures were distributed throughout the city, and a DPH health educator provided an in-service on Lyme Disease at Anna Jaques, with approximately 26 physicians in attendance. Anna Jaques Community Relations, in collaboration with the Public Health Nurse, sent out DPH posters and information on Hepatitis C testing and resources to 75 area physicians and 35 social service agencies. The Public Health Nurse was also involved in ongoing meetings and planning sessions with DPH regarding bioterrorism. In collaboration with the Department of Public Health, the Amesbury Public Health Nurse, and Anna Jaques Hospital, an in-service was provided for health care workers to learn how to administer smallpox vaccine. Twenty-Four (24) individuals attended and were certified in the procedure.

Recycling / Compost Facility

Curbside recycling continues for residents and businesses that receive curbside trash pick-up. Recycling is bi-weekly and collected by Integrated Paper Recyclers. 1824 tons of curbside recyclables were collected.

The "Green Teams" in our schools are going in strong with their recycling efforts. Through the efforts of students, custodians, staff, and parents these teams recycled all the paper at their schools. Students also participated in the National Earth Day Brown Bag program in association with Market Basket, Shaw's and the Natural Grocer Markets.

The Municipal Compost Facility on Crow Lane continues to be a popular site for residents. Hours of operation were increased in April to Tuesday-Saturday, 7:30 – 2:30. Earth Machine compost bins were sold this year as well as free, wooden, pallet compost bins.

Electronics, televisions, computers, and propane tanks were collected on three separate days in September, January, and June. 54,000 pounds of electronics were safely recycled. 333 propane tanks from gas grills were also collected at these three events.

The annual Household Hazardous Waste Day was held September 6, 2003 at the DPW. It was well attended with about 150 cars in attendance. The event was held jointly with the town of West Newbury.

A new ink and toner cartridge recycling program was also throughout the City. Drop-off locations can be found in local supermarkets, at the library, and at City Hall. Revenue from this program generated $278 in just 4 months. Through this program, cell phones can also be recycled free of charge.

Mercury thermometers can be exchanged for a free digital thermometer any time the Health Department is open.

Animal Control Officer

The Animal Control officer answered the following calls; 94 dogs picked up, 6 dogs hit by cars, 12 cats picked up, 9 injured cats, 37 cats killed by cars, 6 dead crows, 2 dead coyotes, 2 dead opossum, 2 dead rabbits, 1 live rabbit, 23 dead skunks, 1 ferret, 2 parakeets, 1 baby bird, 1 injured fisher, 1 dead hawk, 3 bats removed from bedrooms, 4 dead raccoons, 11 sick skunk calls dispatched, 5 dogs in hot cars, 25 bird calls, 37 coyote calls, 12 fox calls. Emergency housing established for James Steam Mill animals during 3 day period for flood. The Animal Control officer instituted educational and safety programs at the Charter and Kelley Schools. The Charter School conducted a field trip to the Animal Control officer's farm which was enjoyed by all and proved to be informative. A rabies clinic was conducted. Routine patrolling of playgrounds and beaches were conducted but to a minimum as the Animal Control cruiser was in for repair many times during the year..

Pickup fees retrieved:	$1095.00
Citations retrieved:	$941.00
Shelter Board collected:	$2337.00
Donations:	$535.00

Animal Inspector Activities

The Animal Control Inspector reported the following: Order of Quarantine, three (3) for animals under suspicion of having a contagious disease, (Chapter 129, General Laws, T.E), Four (4) barns were inspected with a combined total of 14 horses.

Sealer of Weights & Measures Activities

The following were inspected and sealed in accordance with the regulations and laws as set forth by the Commonwealth of Massachusetts division of standards; Balances & Scales, Weights, Capacity Measures, Liquid Measuring Meters, Pumps, Other Devices and miscellaneous such as Dry measure.

Health Department Inspections

The following establishments were inspected in accordance with local ordinances and state codes; Assembly, Assisted Living, Bed & Breakfast, Catering, Child Day Care, Clubs, Convenience, Food Service, Ice Rink, Institutional, Massage, Retail, Schools, Street vendors, Summer Day Camp, Swimming Pools, Tobacco, Septic Systems, Wells and General Environmental Complaints.

Health Department Activities

The Health Department has provided certified food protection manager training courses, Anti-Choking training sources, Beach Water Testing, Bioterrorism Planning, West Nile Virus surveillance, and investigations of numerous complaints of alleged sanitary code violations, or other Massachusetts General Laws.

RESPECTFULLY SUBMITTED

JOHN W. MORRIS

DIRECTOR OF PUBLIC HEALTH

BOARD OF HEALTH

City of Newburyport, Mass.
OFFICE OF VETERANS SERVICES
CITY HALL

FRANK DEZENZO
Veterans Services Officer

TELEPHONE
978-465-4418

Veterans Services Dept.

Job Description

Since its first commitment in 1861 to Civil War veterans, their spouses, and dependents, the Commonwealth of Mass. has demonstrated a special and understandable concern for those men and women who have displayed sacrifice, valor, and duty when their state and nation called upon them. In cooperation with its 351 cities and towns, it has established a network of services and benefits to ensure that none of its 500,000 war time veterans or their dependents will be hungry, homeless, or medically deprived. Today the state commitment is embodied in law, Mass. General Law, Chapter 115, which describes the veteran's emergency financial assistance and medical program. Commonwealth of Mass. Regulation 108 establishes the administration procedures to carry out this Legislative Mandate. The State of Mass. is the only state that provides these services. Every veteran has a legal right to apply for assistance. He does so by filing an application with the Veteran Officer in the veteran's hometown. I, as the Veterans Services Officer, determine the veteran's financial status by a thorough investigation of personal matters, such as, property ownership, bank records, VA disability and or Social Security income, and employment benefits. I personally make appointments with every bank, Social Security Dept. and IRS. The veteran is required to sign a consent notice, in addition to other required forms, when the application is signed, authorizing me to check the accuracy of all the information on the application. I determine whether the applicant is entitled to benefits and, if so, how much, the amount of entitlement is clearly specified by 108 CMR. I then mail the application and required forms to an Authorizer at the Veterans Services Office in Boston. The Authorizer can either approve or disapprove the benefits. After receipt of documentation validating expenses for veteran's benefits, the Veterans Services Office, in Boston, will reimburse the City of Newburyport 75% of the costs incurred. It is my responsibility within ten days of the following

month; submit a request to the Veterans Office for a return of funds. As part of these office I also provide information, in person, or on the phone, to Veterans or their dependents, for Federal Veteran Administration benefits. I also assist in helping these individuals fill out applications for these benefits, many who are widows of deceased Veterans, I receive many telephone calls, and requests, for personal appointments to obtain Veterans Administration Benefits. There are 1,070 Veterans, and 2,579 dependents, in Newburyport for a total 3,649 out of a population of 17,189. The total benefits in 2004, received by 189 Veterans was $1,432,980, and 42 dependents received $347,303, for a total of $1,780,283. This money went directly to the Veterans, dependents, and into the local economy. The Federal dollars enhances the financial stability of our community through numerous means, including property and excise taxes. I also provide assistance in obtaining housing, food, employment, medical and prescriptions help, shelter, clothing, real estate tax abatements, Patriotic Events, burial information; the Veterans Services will provide up to $2,000 to Funeral Homes for destitute dependents of deceased Veterans. I'm also The Graves Officer, and responsible for maintaining all five cemeteries, and prior to Memorial Day assist in placing 2700 new flags on the Veteran's Graves. I also arrange the Memorial Day, and Veteran's Day parades, also the Ceremonial Program. 'The Veterans Officer, although an employee of the Municipality, is nevertheless directly responsible to the Commissioner of Veterans Services for administration of the State Law MGL 115, which provides that each Department of Veterans Services established in a city or town, shall be under the general direction of the Commissioner," this is a direct quote.

Respectfully,
Frank DeZenzo
Veterans Services Officer

MARY ANNE CLANCY
MAYOR

NEWBURYPORT CITY HALL

60 PLEASANT STREET

NEWBURYPORT, MA 01950

TEL 978.465.4434

CITY OF NEWBURYPORT
YOUTH COMMISSION

Report for July 1, 2003 –June 30, 2004

The Newburyport Youth Commission continued to work towards its mission to recognize and promote the importance of Newburyport's youth as a trusted constituency, with rights, responsibilities and equality. We work collaboratively and pro-actively with the community to promote, encourage, develop and provide appropriate activities to meet the apparent and underlying needs of the youth of Newburyport.

The Youth Commission made good strides in FY04. The re-authorization of the Recreation Services Revolving Fund allowed us to continue our programs for youth. The city continued to fund our three core programs and an employee to manage the day to day operations. The majority of our programs we offer continued to be self supporting this year.

Community Relations

The Commission published two full-length brochures during FY04. These were distributed city wide. They offered a broad range of activities and a vast array of contact information for other local youth organizations. There were job opportunities promoted and an explanation of what the Youth Commission as well as the Parks and Recreation Commission are working towards.

We continued to reach the community through our web site. We posted our minutes, our by–laws, agendas, activities being offered, as well as several links to recourses, and other activities around the city.

Youth Protection

We continue to perform Criminal Offender Records Information (CORI) checks for all chaperone, instructors, and employees of the Youth Commission. There was a behavior contract developed that was used for the ski program and will continue to be used for all programming of this type.

2004 Programs

The brochures included activities such as: dog training classed, fencing, boat safety, chess, theater arts, nature classes at Moseley Woods, build your own bird feeder, basketball, skateboarding lessons, several trips, 5 week Attitash and Bear Peak ski program among others. These programs are possible because of the many volunteers, chaperones and instructors that are willing to make these programs successful. We would like to recognize their efforts and say thank you to them.

Newburyport Skate Park

The Newburyport Skate Park continued to be a success during the FY04 season. The collaboration between the Youth Commission, the Nock Middle School, The Friends of the Newburyport Skate Park and the City Government has been a great example of what can be accomplished when organizations work together to reach a common goal. The park continued to be managed by the Coordinator. The skate park employed 10 youths from our community as skate guards. The park has increased its usage. Skateboarding lessons continued to be popular throughout the season. The Friends of the Newburyport Skate Park maintained a website that highlights the activities of the park. We would like to thank the many skaters, parents and contributors for all there efforts to maintain and improve the skate park, your efforts are truly appreciated.

CITY OF NEWBURYPORT
YOUTH COMMISSION

Middle School Drop-In Center

The DIC has been a popular after school spot for many Middle School Students.

The first influx of students arrive at 2:20: the second arrive off the late bus at 3:45. Usually by 4:00 we have 25 - 30 students. !5 or so are the regular attendees. There were 75 students who visited the center at some point in the year. We have 14 year old mentors who contribute to the comfortable and social atmosphere; The High School staff person is well liked and supportive of the students.
Our first roundtable discussions have been lively and informative. The specialists who have facilitated the discussions have addressed issues of bullying, financial hardship, and friendship.

We are planning to reach out to more students next year by diversifying our offerings, adding special activities, and adding another day.

Respectfully Submitted,

Beth Tremblay Hall, Chair Person
Newburyport Youth Commission

CITY OF NEWBURYPORT
YOUTH COMMISSION

Newburyport Learning Enrichment Center at Kelleher Park
15 Storey Avenue
Newburyport, Massachusetts 01950
(978) 499-8820

Annual Report July 1, 2003 –June 30, 2004

The Newburyport Learning Enrichment Center at Kelleher Park (NLEC) provided services to approximately 25 children between the dates July 1, 2003 and June 30, 2004. These services include the core tutor/mentor program in which students meet with a tutor/mentor twice a week for one hour. There are currently 6 students on a waiting list.

Of those students participating, **5 out of 8 middle school students from the NLEC were on the Honor Roll a total of 11 times** in the first three academic quarters of '03-04. Scholarship money enabled the NLEC to send 4 middle school students to the RAN Middle School ski program. This included equipment rental, lift tickets and lessons. Outerwear, gloves, goggles, etc. were also donated. The NLEC is providing musical instruments for 2 Middle School students to participate in the middle school band. The NLEC has contracted with local artists three times for a photo montage project as well as "Animals of the Arctic" and "Animal Masks" in clay. The Essex County Community Foundation has invited the NLEC to display student artwork at their annual Youth At Risk Conference on June 9th at Endicott College. The "End of the Old Year" party was well attended and the students did all the decorating and lots of cooking and baking. 4 Newburyport High School students volunteered once a week at the NLEC as individual "Reading Coaches" for students in K-grade 2. They called themselves "The Breakfast Club" because they always ended their meetings at 4:30 PM with a breakfast meal. The NLEC has also provided athletic program fees, clothing stipends, food assistance and family/student advocates upon request.

In the summer of 2004, the NLEC funded summer camp tuition and transportation for 33 children, sent a High school student to Summer School at Whittier and a 6th grade student to Basketball Camp. In August the NLEC opened its doors during the week for Arts and Crafts, Cribbage Tournaments and international cooking parties. Community volunteers ran a Photography clinic using single use cameras donated by the Fitness Factory. The NLEC contracted with local artists to use our basement Arts and Crafts studio for clay mask-making and bookbinding courses.

In response to personal hygiene issues expressed by teachers and support staff at the Middle and High School, the NLEC has received a donated washer and dryer to be installed by the Housing Authority maintenance staff. The students will be posting results in the Name Brand vs. Generic Laundry Detergent Project! Age-appropriate personal hygiene kits will also be distributed to each student. A second group of students from the NLEC will be attending the Red Cross Babysitting class this Spring. The NLEC will explore other "Life Skills" opportunities.

CITY OF NEWBURYPORT
YOUTH COMMISSION

Flower seeds will be started in the basement with the help of a donated "Grow Light". The students will then transplant the seedlings to a garden they will design and build.

The NLEC received grant money to establish an Academic Liaison position. This Academic Liaison receives a stipend to assume the responsibility for calibrating the individual academic plans of Learning Center students with current classroom curriculum. This has made it possible to bridge the gap between families and teachers, between homes and the schools through direct contact with all the "players" on an as needed basis. The NLEC has been able to provide increased support to the volunteer tutor/mentors in the form of strategies and materials because of this added position. The School Liaison and Program Coordinator meet weekly to share information, identify focus areas, schedule appointments with classroom teachers and parents and to field questions from tutor/mentors.

One of the most important initiatives for the NLEC this year has been to strengthen our communications with the schools and to expand the low-income service population to include students outside of the Kelleher Park development; the primary focus remaining on low-income students. Some students who present an academic need and do not meet low-income eligibility expectations will be served to promote a more economically diverse service population. In order to facilitate this, the Project Coordinator has made a presentation to a staff meeting at each of the Elementary Schools, RAN Middle and Newburyport High School. The Project Coordinator maintains close communications with the Administrative staff at each of the schools. The School Liaison remains in contact with the classroom teachers for every student in our program. As a direct result of these efforts, the NLEC has received 5 student referrals from outside the Kelleher Park development.

The NLEC is constantly seeking partners in both the public and private sectors. The challenge for the Center is to enlist the Schools, City Government and Community Agencies to partner with the NLEC and to maintain those partnerships in order to accomplish our mission. The budget for the Center depends on contributions and in-kind services from public and private sources. This fundraising effort is critical to the survival of this program.

On behalf of the students, families and volunteers at the Learning Enrichment Center, I thank you for your continued interest and support.

Respectfully Submitted

Nancy Earls, Project Coordinator
Newburyport Learning Enrichment Center at Kelleher Park

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